March 2024 Minutes (draft)

**Tuesday 12th March,** at **7.30pm, at Minety Village Hall**, Hornbury Hill, Minety, SN16 9QH

Attending.

Cllr Sarah Crompton, Cllr Jenny Pinkney, Cllr Janet Andrews. Also present: Clerk, Janey Berry, Cllr Chuck Berry.

1. **Public Consultation.**

 **The parish council meeting commenced at 7.40pm.**

1. **Chair for meeting –** Sarah Crompton
2. **Welcome, Apologies, Absences –** Cllr Cain, Cllr Dupree, Cllr Johnson, Cllr Read
3. **Dispensations/ Declarations of interests.**
4. **Minutes from the previous meeting (9th January 2024 and 20th February 2024)** were agreed as a true record of the meeting and signed.
5. **Councillor Vacancy.** We have one vacancy.
6. **Standard Reviews**
	1. Cllr Read Minety Playing Field Association

No update

* 1. Cllr Dupree Village Hall

Report sent to all Councillors from Alex Dupree. Village Hall have won a 15K lottery grant to install solar panels. Their accounts have been audited, Toddler group to start after Easter from 10.30 – 12.00 and first session is free.

Cllr Berry Area board

Next Area Board Meeting is on 11th June 2024 at Sherston Village Hall and starts at 7.00 pm. Cllr Berry reported that planning application PL/2022/09258 for the Minety Substation was withdrawn but will come back to the committee in two cycles. PL/2022/04524, land to the east of Ravenshurst Farm, was refused quoting core policies around construction in the countryside.

* 1. Cllr Dupree LHFIG (Local Highway and Footpath Interest Group.

No report

* 1. Cllr Johnson Flood working group liaison.

No report.

* 1. Cllr Pinkney School liaison

The Council has made enquiries about why it pays for cutting the hedge behind the bus shelter. Mr Howard produced a plan, from which we could not determine ownership. Cllr Crompton will contact Wiltshire Council to establish ownership. The school want to put up advertising banners. Cllr Pinkney will email Mr Howard asking for the size of the banners and the locations he would like them sited.

* 1. Clerk Grants. Applications received. Application decisions.

Mr Brown has had the required DBS checks. He is proposing to keep the group size the same for years 4/5/6, through normal club application and will be rotating the children so everyone will have an opportunity to take part in classes. The grant of £500 can now be paid.

* 1. Cllr Crompton: Planning Applications received since previous meeting.

See comments below.

1. **Planning. (Please see March Agenda for further listings)**

Brookside Farm letter-the Clerk will write to Allsop Property Solutions.

**9. a. New project proposals** –

 **MUGA** –

 No further update.

 **Land Registry**

Letter of engagement to be signed by Sarah Crompton and returned to Bevirs.

**b**. **Correspondence from Parishioners**. The Upper Minety Defibrillator has been reported as being used on 19th February and was re-installed on the same day.

**10 Finance**

1. **Clerks report**

**Newsletter** – It was agreed to allocate the Newsletter to each member of the Council on a rota system. Going forward it will be agreed at each meeting who will do it.

 **Litter Pick** on 24th March 2024 at 10am.Equipment to be delivered to the shop in the week before. Risk

 Assessments in place. The shop has kindly offered a free cup of coffee and cake to all those taking part.

**Standing Orders –** It was resolved to adopt the standing orders, previously sent out to all Councillors. Proposed by Cllr Crompton, seconded by Cllr Pinkney and unanimously agreed.

**Vexatious Policy-** It was agreed that Cllr Andrews would draw up a draft copy.

**It was agreed that all Councillors would update the register of interests.**

**Tree Report**. Clerk needs to go through this with Cllr Read. As he was not able to attend it will go on the next agenda.

**Financial Statement, previously sent to all Councillors was agreed and there were no questions.**

**Bins** – It was agreed that we would replace three bins. 1 on Station Rd and 2 on Silver Street. The Clerk will investigate costs and ownership. Proposed by Cllr Crompton and seconded by Cllr Andrews and unanimously agreed.

**Letters** have been sent to Lower Minety Energy Ltd and Minety Battery Storage Ltd requesting grants.

**CIL (Infrastructure Levey) It was agreed that the funds (£1,432.71**) would be spent on three new dog bins and Clerk will find out costs. We will investigate what support the Toddler group may need,

**Clerk’s extra hours were agreed**. Proposed by Cllr Crompton, seconded by Cllr Pinkney and unanimously agreed.

 **b. Account balances.**

 Account ending 232 £38,151.83 23/02/2024

1. **Issues to address.**

**Payment of £54.89 (for Clerks stationery and travel expenses) that were not on previous agenda,**

**were agreed on the payments for approval.**

 **d. Schedule of payments set out below was agreed**. (Proposed by Cllr Crompton and seconded by Cllr Andrews)

**Sarah Crompton £105.00 9/1/24 Reimbursement for gift**

 **Theo Crompton £ 60.00 9/1/24 Bus shelter cleaning**

 **HMRC £ 69.80 18/1/24**

 **Janey Berry £410.80 18/1//24**

 **ID Verde £218.40 18/1/24 Bin collection**

**Theo Crompton £ 48.00 30/1/24 Bus shelter cleaning**

 **Minety Village Hall £ 18.00 2/2/24 Rent**

 **HMRC £ 69.80 23/2/24**

**Janey Berry £410.80 23/2/24**

**Janey Berry £79.99 23/2/24 reimbursement for Microsoft licence**

 **Payments approved.**

 Janey Berry £54.89 Reimbursement for stationery and travel

 **e.** **Payments received.**

 **MPFA 2/2/24 £1.00**

**11. Outstanding Actions not covered by previous proceedings.**

**12. Closing comments.** Chair to close meeting at 20.27

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**14. Date of Next meeting 9th April 2024** at **7.30 pm** at Minety Village Hall, Hornbury Hill.

Signed ...............................................................