**Notice of meeting and summons to attend. Public and Press are welcome to attend.**

In accordance with Schedule 12, para 10 (2) of the Local Government Act 1972 notice is hereby given that a Meeting of Minety Parish Council will be held **on 12th March 2024,** commencing at **7.30pm, at Minety Village Hall**, Hornbury Hill, Minety, SN16 9QH.

**PUBLIC QUESTION TIME.** Strictly no alcohol is permitted in the meeting room. An opportunity for members of the public to address the Parish Council on any council matter before the formal meeting commences. (Limited to 10 minutes, except by previous arrangement.) Every effort will be made to give accurate answers to all questions, but in some cases further research may be necessary and an answer will be given by the chairman as soon as possible.

**AGENDA**

**1. Public Question time.**

**2. Chair for meeting confirmed-** Sarah Crompton.

**3. Welcome, Apologies, Absences –** Alex Dupree, Ian Cain

**4. Dispensations/ Declarations of interests**

**5. Minutes from the previous meeting on 9th January and 20th February 2024**

* + Agree/Approve Minutes
	+ Matters arising from minutes.

**6. Councillor Vacancy-** we have one vacancy.

**7. Standard Reviews**

* 1. Cllr Read **Minety Playing Field Association-**
	2. Cllr Dupree **Village Hall** – Report sent to all Councillors from Alex Dupree. VH have won a 15K lottery grant to install solar panels. Their accounts have been audited. Toddler group to start after Easter from 10,30 – 12,00, first session will be free.
	3. Cllr Cain, Cllr Berry **Area board** – Next meeting 11th June at Sherston Village Hall at 7pm
	4. Cllr Cain, Dupree, **LHFIG-**
	5. Cllr Johnson **Flood working group liaison.**

  **f**. Cllr Pinkney **School liaison**

 **g**. Clerk **Grants. Applications received. Application decisions.**

Update on grant for David Brown

 **8.Planning.**

**Applications received.**

**Awaiting a decision.**

**Application No: PL/2024/00084 Application Type: Full planning permission Proposal: Engineering operations to form fishing lake and stock pond; use of land for stationing of fishing lodge as tourist accommodation. Site Address: Gryphon Lodge Farm, Leigh, Swindon, SN6 6RQ** <https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z00001CG7tm>**15/02/2024**

**Application Ref PL/2023/09114** - Householder Application Address: Long Cottage, Silver Street, MInety, Malmesbury, Wilts, SN16 9QU Proposal: Installation of dropped kerb Applicant Name Jamie

**Application No: PL/2023/10090** Application Type: Prior approval Part 3 Class Q: Agricultural buildings to dwellinghouses Proposal: Notification for Prior Approval under Class Q for a Proposed Change of Use of Agricultural Building to a Dwellinghouse (Class C3) and Associated Operational Development Site Address: WOODWARD FARM, DOG TRAP LANE, MINETY, MALMESBURY, SN16 9PW On behalf of: Mr & Mrs T Sheppard.

**Application Ref PL/2023/09114** - Householder Application Address: Long Cottage, Silver Street, MInety, Malmesbury, Wilts, SN16 9QU Proposal: Installation of dropped kerb Applicant Name Jamie

**Application No:** **PL/2023/07333 Site Location:** THE HOLDING, FLISTERIDGE ROAD, UPPER MINETY **Proposal:** Conversion of Barn to Create 1No New Dwelling.

**Application Ref PL/2023/03400** - Removal or Variation of a Condition Address: Station House, Station Approach, Minety, SN16 9RG Proposal: Variation of Condition 2 of 19/06562/FUL to allow for amendments to the internal configuration and introduction of "cat-slide" roof over conservatory to enable study bedroom and dormer window within the roof void to be created Applicant Name Mr Charles Winstone.

**Application Ref PL/2022/05412** - Full Planning Permission Address: Land off Dog Trap Lane , Minety Proposal: Proposed Development is for a battery storage facility and ancillary infrastructure Revision of PL/2022/00404

**Application Ref PL/2022/05885** - Full Planning Permission at: Derryfield Farm, The Common, Minety, SN16 9RH Proposal: Proposed holiday let accommodation, regularise work to garage and tennis courts and associated works.

**Application Ref PL/2022/04524** - Full Planning Permission at**:** Land at Ravensroost Farm, SN16 9RJ **Proposal:** Installation of a Battery Energy Storage Facility, substation, underground cabling, access, landscaping, biodiversity enhancements and ancillary infrastructure & equipment to include acoustic fence, security fence & gates.

**Application Ref PL/2022/03150** Full Planning Permission (Target decision date 30 June 2022) **Address**  Vale of the White Horse Inn, Station Road. SN16 9QY. **Proposal** Change of use of public house into 7no. residential apartments.

**Application: Ref: PL/2022/08634** Land Northwest of Crossing Lane, Lower Moor, MinetySolar Park and Energy Storage Facility together with associated works, equipment and necessary infrastructure.

**Application Ref PL/2023/06295** - Full Planning Permission Address: MOOR FARM, ASHTON ROAD, MINETY, SN16 9QP Proposal: Conversion of redundant building into holiday let Applicant Name Mr Kerry Pfleger

**Application Ref PL/2023/06594** - Works to a Listed Building Address: MOOR FARM, ASHTON ROAD, MINETY, SN16 9QP Proposal: Conversion of redundant building into holiday let Applicant Name Mr Kerry Pfleger

**Applications Determined**

**Application No: PL/2023/08666** Proposal: Construction of 1.5 storey detached outbuilding to afford secure garaging, storage and ancillary accommodation above. Alternate design to that previously approved under planning ref: PL/2021/08063. Site Address: Meadow View, The Common, Minety, SN16 9RH Application Type: Householder planning permission

 **Application No: PL/2023/07527** Application Type: Householder planning permission Site Address: Proposal: Proposed conversion of part of the existing property to ancillary accommodation to also include proposed double garage. RAVENSBROOK HOUSE, MINETY, SN16 9RJ

**Application No: PL/2023/08609** Application Type: Full planning permission Site Address: RAVENSHURST, RAVENSHURST FARM, THE COMMON, SN16 9RH Proposal: The creation of 2 great crested newt ponds under the District Level Licensing scheme. Each pond will be up to 500sqm and up to 1.5m deep. They will be created with shallow marginal areas to increase the habitat provision for newts and other aquatic species. The land is currently grazed as part of an agricultural holding and the pond areas will no longer be grazed post construction.

**Application Ref PL/2023/10743** - Householder Application Address: Hill View, Hornbury, Minety, SN16 9QH Proposal: Kitchen extension to side of property with second storey en-suite. Applicant Name Mrs Helen Earnshaw

**Application No: PL/2023**/08451 Application Type: Full planning permission Site Address: Common Farm, The Common, Minety, SN169RH. Proposal: Conversion of a building to create two holiday letting rooms and associated alterations.

**Application No: PL/2023/08113 Proposal**: Site Address: Wrensbrook Barn, Station Approach Road, Minety, SN16 9RQ Change of use of former agricultural barn to tourist accommodation together with associated ancillary works. Application Type: Full planning permission.

**Application Ref PL/2023/10579** - Householder Application Address: Highfield, Minety, SN16 9QG Proposal: Alterations and Two Storey and Single Storey Extension to existing Bungalow Applicant Name Mr Deany.

Application Ref PL/2023/06067 - Householder Application Address: 14A DERRY PARK, MINETY, MALMESBURY, SN16 9RA Proposal: Two-storey side extension and single storey rear extension Applicant Name: Mr and Mrs I Nye-WebberCase Officer: Peter K-Gyabong Decision Date: 09-02-2024 Decision: Approve with Conditions

Application Ref PL/2023/07377 - Permission in Principle Address: Land At The Haven, Webbs Hill, Minety, Malmesbury, Wilts, SN16 9QG Proposal: Permission in principal for erection of 1 no. dwelling Applicant Name: CJ Room Developments Ltd Case Officer: Samantha Stockley Decision Date: 21-02-2024 Decision: Refused

**Brookside Farm letter for consideration.**

 **9.Special projects**

 **a**. New Project Proposals.

 Land Registry – letter of engagement to be signed.

  **b.** Correspondence-Upper Minety Defibrillator reported as used on 19th February and re-instated on

 same day.

**10.Finance**

1. **Clerks report.**

Newsletter – Agree how to allocate responsibility.

Litter pick 24th March at 10am. Equipment delivered to shop in previous week. Risk assessment in place.

 Agree updated Standing Orders that have previously been sent to all Councillors.

Vexatious policy

Agree that all Councillors have updated the register of interests.

Agree tree report to be carried out as per risk assessment.

Financial statement for end of February previously sent to all Councillors.

Replacing 2 bins.

Letters have been sent to Lower Minety Energy Ltd and Minety Battery Storage Ltd requesting grant payment.

Agree expenditure for CIL money. (£1,432.71)

Agree Clerk’s extra hours.

 b. **Account balance**

* + 1. Account ending 232 £38,151.83 23/2/2024

 **c Issues to address.**

Payment of £54.89 (for Clerks stationery and travel) was not on previous agenda under schedule of payments to be agreed and now on payments for approval below.

**d. Schedule of payments to be agreed**

 **Sarah Crompton £105.00 9/1/24 Reimbursement for gift**

 **Theo Crompton £ 60.00 9/1/24 Bus shelter cleaning**

 **HMRC £ 69.80 18/1/24**

 **Janey Berry £410.80 18/1//24**

 **ID Verde £218.40 18/1/24 Bin collection**

**Theo Crompton £ 48.00 30/1/24 Bus shelter cleaning**

 **Minety Village Hall £ 18.00 2/2/24 Rent**

 **HMRC £ 69.80 23/2/24**

**Janey Berry £410.80 23/2/24**

**Janey Berry £79.99 23/2/24 reimbursement for Microsoft licence**

 **Upcoming payments for approval.**

 **Janey Berry £54.89 reimbursement for stationery and travel.**

1. **Payments received.**

**£1.00 MPFA 2/2/24**

**11. OUTSTANDING ACTIONS AND ACTIONS FOR ALLOCATION**

**12. Closing comments, Chair to close meeting**

**The next meeting will be on 9th April 2024 at Minety Village Hall at 7.30**