Minety Parish Council Grant Application

Minety Parish Council are empowered to give grants to local clubs and organisations under section 137 of the Local Government Act 1972 as amended by the Local Government and Housing Act 1989.

There are a number of limitations placed on the Council’s power, the most noticeable of which is that any grant must demonstrate benefit to some or all of its inhabitants. The size of the grant must also relate to the benefit achieved. You are therefore, encouraged to demonstrate in your application the number of people that will benefit in Minety Parish from the grant aid requested.

**Section A – Organisation Details**

|  |  |
| --- | --- |
| Name of Organisation |  |
| Purpose of Organisation |  |
| Registered Charity Yes/No |  |
| Approximate Membership |  |

**Section B -Claimants Details**

|  |  |  |
| --- | --- | --- |
| Names |  |  |
| Address |  |  |
| Position/Authority |  |  |
| Contact telephone number. |  |  |
| Email address. |  |  |

**Section C – Grant Application Details**

|  |  |
| --- | --- |
| What will the grant be used for? Please outline the project and use a separate piece of paper if necessary. |  |
| Estimated cost of project? |  |
| Amount raised so far? |  |
| Amount being applied for? |  |
| Other sources of funding being sought. |  |
| Bank details. |  |

Have you been awarded a grant by the Parish Council in the last five years? YES/NO

**Does the request meet the grant awarding criteria below?**

• Demonstrates clear benefit to local community? YES/NO

• Demonstrates fulfilment of a need not otherwise met? YES/NO

• Demonstrates how evidence will be provided on appropriate use of a grant? YES/NO

• Does not support or oppose a particular political party? YES/NO

• Does not discriminate on the basis of race or religion? YES/NO

• Is not a private organisation operating as a business for personal financial gain? YES/NO

Please provide any additional information you feel might be relevant to your application.

**Limits of Grants**

Grants of up to £500 will normally be considered. Grants in excess of this will only be considered in exceptional circumstances. Grant applications above £500 will require 3 independent estimates for comparison.

**Application decisions.**

Grants applications, if complete, will be submitted to the parish council for their consideration at the next parish council meeting following receipt of the application unless the agenda has already been published in which case the application will be deferred to the meeting after that.

Before a decision can be made, the Parish Council reserves the right to request the latest set of approved accounts of any organisation applying for a grant.

**Notification/Payment of Grant**

The applicant will be notified of the councils’ decision as soon as possible after the parish meeting closes. The method of payment will be agreed at the meeting and communicated to the claimant as soon as practicable.

Any successful grants will be publicised in the parish council minutes, and any other medium approved by the parish council.

Declaration

I/we declare that the details given are correct and that any grant received will be solely used for the project that has been applied for.

Signed……………………………………………………………….

Date………………………………………………………………..

Please return the completed application form, together with a statement of accounts to the Parish Clerk or any Parish Councillor. The Parish Clerk’s email address is [clerk@minety-pc.org.uk](mailto:clerk@minety-pc.org.uk)

It is a requirement that applicants come to a parish meeting to put forward their application.

Please note that completion of this form does not mean that a grant application will be successful in part or whole. Please refer to the Minety Parish Council website for details of the grant policy.

|  |  |
| --- | --- |
|  | Parish Council Administration |
| Date Considered |  |
| Outcome |  |
| Minutes |  |
| Amount awarded. |  |