**Notice of meeting and summons to attend. Public and Press are welcome to attend.**

In accordance with Schedule 12, para 10 (2) of the Local Government Act 1972 notice is hereby given that a Meeting of Minety Parish Council will be held **on 14th November 2023,** commencing at **7.30pm, at Minety Village Hall**, Hornbury Hill, Minety, SN16 9QH.

**PUBLIC QUESTION TIME.** Strictly no alcohol is permitted in the meeting room. An opportunity for members of the public to address the Parish Council on any council matter before the formal meeting commences. (Limited to 10 minutes, except by previous arrangement.) Every effort will be made to give accurate answers to all questions, but in some cases further research may be necessary and an answer will be given by the chairman as soon as possible.

**AGENDA**

**1. Public Question time.**

**2. Chair for meeting confirmed-** Sarah Crompton.

**3. Welcome, Apologies, Absences –** Alex Dupree

**4. Dispensations/ Declarations of interests**

**5. Minutes from the previous meeting on 12th September 2023**

* + Agree/Approve Minutes
	+ Matters arising from minutes.

**6. Councillor Vacancy-** we have fourvacancies for a Councillor, democratic services have been informed and notices put up. Co-option- to receive applications for the office of Parish Councillor and co-opt candidates.

**7. Standard Reviews**

* 1. Cllr Read Minety Playing Field Association –MPFA lease.
	2. Village Hall
	3. Cllr Cain, Cllr Berry Area board – Next meeting at Malmesbury Town Hall 21/11/23 at 6.30. The

 meeting will be about highways/poyholes/white lines/speed limits. 12/12/23

 Crudwell Village Hall 6.30

* 1. Cllr Cain, Dupree, LHFIG-Flood mitigation
	2. Flood working group liaison. Update Emergency Plan. Flood resilience.

 Letter delivered to Cantors Way regarding watercourse.

  **f**. Cllr Pinkney School liaison

 **g**. Clerk Grants. Applications received. Grant for Junior art club.

 **h**. Cllr Crompton: Planning Applications Received since previous meeting.

  **i.** Cllr Cain, Crompton: GREEN Planning Applications Received since previousmeeting.

 **8.Planning.**

**Applications received.**

**Application No: PL/2023/08113 Proposal: Site Address: Wrensbrook Barn, Station Approach Road, Minety, SN16 9RQ Change of use of former agricultural barn to tourist accommodation together with associated ancillary works. Application Type: Full planning permission Officer's Name: Hilary Baldwin Direct Line: 01249 706690** comments by 17/11/23

**Application No: PL/2023/08609 Application Type: Full planning permission Site Address: RAVENSHURST, RAVENSHURST FARM, THE COMMON, MALMESBURY, SN16 9RH Proposal: The creation of 2 great crested newt ponds under the District Level Licensing scheme. Each of the ponds will be up to 500sqm and up to 1.5m deep. They will be created with shallow marginal areas to increase the habitat provision for newts and other aquatic species. The land is currently grazed as part of an agricultural holding and the pond areas will no longer be grazed post construction. Officer's Name: Hilary Baldwin 01249 706619 comments by 30/11/23**

**Application No: PL/2023/08666 Proposal: Construction of 1.5 storey detached outbuilding to afford secure garaging, storage and ancillary accommodation above. Alternate design to that previously approved under planning ref: PL/2021/08063. Site Address: Meadow View, The Common, Minety, Malmesbury, SN16 9RH Application Type: Householder planning permission Officer's Name: Tim Furmidge Direct Line: 01249 705568**

Comments by 15/11/23 <https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z00001BDWI3>

**Awaiting a decision.**

**Application No: PL/2023/08451 Application Type: Full planning permission Site Address: Common Farm, The Common, Minety, Malmesbury SN169RH. Proposal: Conversion of a building to create two holiday letting rooms and associated alterations. Officer's Name: Tim Furmidge Direct Line: 01249 705568 comments by 6/11/23**

**Application No: PL/2023/05579 Application Type: Householder planning permission Proposal: Single storey extension. Site Address: SHADES BARN, ASHTON ROAD, MINETY, MALMESBURY, SN16 9QP Officer's Name: Hilary Baldwin Direct Line: 01249 706690 comments by 20/10/23**

 **Application No: PL/2023/07527** Application Type: Householder planning permission Site Address: Proposal: Proposed conversion of part of the existing property to ancillary accommodation to also include proposed double garage. RAVENSBROOK HOUSE, MINETY, MALMESBURY, SN16 9RJ

**Application No: PL/2023/07528** Application Type: Householder planning permission Proposal: Proposed extension & alterations & associated works Site Address: SOUTHMEAD, UPPER MINETY, SN16 9PR

**Application No: PL/2023/**07278 Application Type: Change of use of land to landscaping amenity space and surfaced parking.Application Type: Full planning. permission Proposal: Change of use of land to landscaping amenity space and surfaced parking. Site Address: Agricultural Building, Tellings Farm, Ashton Road, Minety,SN16 9QP

**Application No: PL/2023/07377** Application Type: Permission in PrincipleSite Address: Land At The Haven, Webbs Hill, Minety, Malmesbury, Wilts, SN16 9QG Proposal: Permission in principal for erection of 1 no.

**Application No:** PL/2023/07333 **Site Location:** THE HOLDING, FLISTERIDGE ROAD, UPPER MINETY **Proposal:** Conversion of Barn to Create 1No New Dwelling.

**PLANNING APPEAL**

TOWN AND COUNTRY PLANNING ACT 1990

APPELLANTS NAME: Mr B Coward. APPEAL SITE:   Land adjacent B4040, Minety, Wiltshire, SN16 9RQ

PLANNING APPLICATION REF PL/2021/06991 PROPOSED DEVELOPMENT: Extension of existing Gypsy/Traveller site with 4 no. additional pitches including 4 no. day rooms, 4 no. mobile homes, 4 no. touring caravans, and associated works

INSPECTORATE REFERENCE:       APP/Y3940/W/23/3320819. APPEAL START DATE:             12 May 2023

**Application Ref PL/2023/03400** - Removal or Variation of a Condition Address: Station House, Station Approach, Minety, SN16 9RG Proposal: Variation of Condition 2 of 19/06562/FUL to allow for amendments to the internal configuration and introduction of "cat-slide" roof over conservatory to enable study bedroom and dormer window within the roof void to be created Applicant Name Mr Charles Winstone.

**Application Ref PL/2023/00304** - Full Planning Permission Address: Moor Farm, Ashton Road, Minety, SN16 9QP Proposal: Laying of hardstanding track and creation of pedestrian access (retrospective) Applicant Mr Aaron Millar Case Officer: Perry Lowson. **Council unanimously agreed that Cllr Berry should call this application in. Proposed by Cllr Slucock and seconded by Cllr Pinkney.**

**Application Ref PL/2023/00303** - Full Planning Permission Address: Moor Farm, Ashton Road, SN16 9QP Proposal: Retention of barn for equestrian purposes. Applicant Mr Millar Case Officer: Perry Lowson. **Council unanimously agreed that Cllr Berry should call this application in. Proposed by Cllr Slucock and seconded by Cllr Pinkney**.

**Application Ref PL/2022/05143** - Removal or Variation of a Condition Address: Fairholme Farm, Dog Trap Lane, Minety, SN16 9PW Proposal: Variation of condition 1 of PL/2021/10124 - New mezzanine floor at first floor of Unit 3, Barn 1, 17 no. skylights and changes to windows/openings at gable ends.

**Application Ref PL/2022/05412** - Full Planning Permission Address: Land off Dog Trap Lane , Minety Proposal: Proposed Development is for a battery storage facility and ancillary infrastructure Revision of PL/2022/00404

**Application Ref PL/2022/05885** - Full Planning Permission at: Derryfield Farm, The Common, Minety, SN16 9RH Proposal: Proposed holiday let accommodation, regularise work to garage and tennis courts and associated works.

**Application Ref PL/2022/04524** - Full Planning Permission at**:** Land at Ravensroost Farm, SN16 9RJ **Proposal:** Installation of a Battery Energy Storage Facility, substation, underground cabling, access, landscaping, biodiversity enhancements and ancillary infrastructure & equipment to include acoustic fence, security fence & gates.

**Application Ref PL/2022/03150** Full Planning Permission (Target decision date 30 June 2022) **Address**  Vale of the White Horse Inn, Station Road. SN16 9QY. **Proposal** Change of use of public house into 7no. residential apartments.

**Application: Ref: PL/2022/08634** Land Northwest of Crossing Lane, Lower Moor, MinetySolar Park and Energy Storage Facility together with associated works, equipment and necessary infrastructure.

**Application No: PL/2023/**06067 Application Type: Householder planning permission Proposal: Two-storey side extension and single storey rear extension Site Address: 14A DERRY PARK, MINETY, MALMESBURY, SN16 9RA

**Application Ref PL/2023/06295** - Full Planning Permission Address: MOOR FARM, ASHTON ROAD, MINETY, SN16 9QP Proposal: Conversion of redundant building into holiday let Applicant Name Mr Kerry Pfleger

**Application Ref PL/2023/06594** - Works to a Listed Building Address: MOOR FARM, ASHTON ROAD, MINETY, SN16 9QP Proposal: Conversion of redundant building into holiday let Applicant Name Mr Kerry Pfleger

**Applications Determined**

**PLANNING APPEAL**

APPELLANTS NAME: Mr B Coward. APPEAL SITE:   Land adjacent B4040, Minety, Wiltshire, SN16 9RQ

PLANNING APPLICATION REF PL/2021/06991 PROPOSED DEVELOPMENT: Extension of existing Gypsy/Traveller site with 4 no. additional pitches including 4 no. day rooms, 4 no. mobile homes, 4 no. touring caravans, and associated works - THIS HAS BEEN GRANTED AT APPEAL

 **9.Special projects**

 **a**. New Project Proposals

 MUGA

 Land Registry

  **b.** Correspondence from Parishioners to address-Letter from parishioner regarding Cantor’s Way. Emails

 regarding flooding, Orchard Place, Ashton Road. Potholes – Sawyers Rise.

**10.Finance**

1. **Clerks report.**

Financial statement sent to all Councillors, to consider Precept.

Grant Policy review.

Review of MPFA lease agreement costs.

New cleaner required for bus shelter.

Review of Clerks pay scale point.and hours.

Review ROSPA report, sent to all Councillors.

Councillors to download all information they hold to OneDrive.

Hedge cutting next to public footpath.

Neil Crocker’s quote for next season

Clerk’s expense

Agree Co-option Policy.

 b. **Account balances**

* + 1. Account ending 232 £42,395.84 7/11/2023
		2. Account Ending 348 £ 3,255.07 7/11//2023

**c. Issues to address**

 Insurance updated.

**d. Payment sent out since 5th September 2023**

 **IDVerde £ 218.40 14/9/23 Bin emptying (July bill)**

 **John Shephard £ 17.48 14/9//23- reimbursement for key box**

 **Arthur J Gallagher £1,283.95 14/9//23- Insurance**

 **HMRC £ 186.40 14/9/23- HMRC**

**Janey Berry £ 745.77 14/9/23- Clerks Salary and holiday pay**

**Community Heartbeat £ 151.20 22/9/23-Maintainance of defibrillators**

 **Neil Crocker £ 280.00 2/10/23- Grass cutting.**

 **Minety Village Hall £ 18.00 2/10/23-Hall rental**

 **Aden Vaughan £ 36.00 13/10/23 Bus shelter cleaning**

 **Janey Berry £ 240.00 23/10/23-Clerks salary**

 **HMRC £ 60.00 23/10.23**

 **IDVerde £ 218.40 27/10/23-Bin emptying (Oct bill)**

 **Neil Crocker £ 280.00 31/10/23 – Grass cutting**

 **Janey Berry £ 20.00 31/10/23 – payment for cash to buy poppy wreath.**

 **Payments for approval.**

 Clerk’s expenses -extra Hours £ 243.75

 Clerk’s expenses £ 54.89

 SLCC-Membership £ 73.00

 Khan Adamson- Accountancy fees £ 540.00

 John Shephard- 2 shovels £ 25.78

1. **Payments received.**

 **Wiltshire Council £9,028.95 26/9/23**

 **Wiltshire Council £1,432.71 4/10/23**

**11. Outstanding Actions not covered by previous proceedings.**

Minety Parish Council Communication -Facebook

**12. OUTSTANDING ACTIONS AND ACTIONS FOR ALLOCATION**

**Sarah** – MUGA placement and outlined project details.

**Ian** – registering land titles.

**13. Closing comments, Chair to close meeting**

**The next meeting will be on 12th December at Minety Village Hall at 7.30**