July 2023 Minutes

**Tuesday 11th July,** at **7.30pm, at Minety Village Hall**, Hornbury Hill, Minety, SN16 9QH

Attending.

Cllr Read, Cllr Cain, Cllr Shephard, Cllr Pinkney, Cllr Crompton, Cllr Dupree

Clerk, Janey Berry, Wiltshire Cllr Berry, 1 members of the public (name noted)

1. **Public Consultation.**

**The parish council meeting commenced at 7.30pm**

**2. Elect a new Chairman**. Cllr Crompton was elected as Chairman. Proposed by Jenny Pinkney and

seconded by Alex Dupree. Voted in favour unanimously. Cllr Crompton accepted the position and signed

the declaration of acceptance. Cllr Read was elected as Vice Chairman and proposed by Sarah Crompton

and Seconded by Alex Dupree. Cllr Read accepted the position and signed the declaration of acceptance.

**The Chair for the meeting was confirmed as Cllr Crompton**. It was proposed by Cllr Crompton that

due to the lack of Councillors now on the Committee the Parish Council would not be able to meet

every month, this was seconded by Cllr Dupree and a decision on when the next meetings will be

discussed at the next meeting on September 12th.  Dates of future meetings and a planning sub-

committee would be agreed.

**3. Welcome, Apologies, Absences –**

**4. Dispensations/ Declarations of interests.** None

**5. Minutes from the previous meeting (Tuesday 13th June 2023)** were agreed as a true record of the meeting and

signed by Cllr Crompton.

**6. Councillor Vacancy.** THREE vacancies remain.

**7. Standard Reviews**

* 1. Cllr Read Minety Playing Field Association

MPFA are now paying for the grass cutting on the playing fields. The new metal artwork is going to be put up. Goal posts are being well used. It was proposed by Cllr Crompton that a licence agreement for the goal posts would be drawn up. This was seconded by Cllr Cain and voted in favour by 5 – 1.Cllr ~~Ian~~ Cain to talk to Pete McAllister about licence agreement. The AGM will take place on 17th July.

* 1. Cllr Shephard Village Hall

The Parish council have been told that the Jubilee Committee do not want commemorative plaques put up. After some deliberation it was proposed by Cllr Crompton and seconded by Cllr Shephard that there would be no name plaques put up alongside the Jubilee memorial artwork. This was voted in favour by 5 with 1 abstention. Minety Parish Council wishes to wholeheartedly thank the Jubilee Committee for their hard work in producing these wonderful decorative and commemorative pieces of art. Cllr Shephard will liaise with the village hall committee about putting up the artwork.

* 1. Communications and Media

Janey Berry will send the relevant parts of the minutes to John and Brenda Shephard to post.

* 1. Cllr Berry/Cllr Cain Area board

Cllr Cain earmarked to attend the next meeting on 11th November 2023 at Brinkworth Village Hall.

* 1. Cllr Cain, Dupree and Slucock -LHFIG (Local Highway and Footpath Interest Group.

Cllr Cain liaising with Andrew Slucock (former Minety Parish Councillor) and Stephen Leonard (Countryside Access Officer at Wiltshire Council) regarding reports of footpath damage and blockages in the parish.

* 1. Cllr Shephard, Flood issues

Cllr Shephard will continue to report any flooding concerns. Members of the public can also report any flood related issues to Renate Malton, Wiltshire Flood Resilience Officer.

* 1. Cllr Pinkney School liaison
  2. Cllr Shephard, Crompton: Speeding
  3. Clerk Grants. Applications received. Application decisions.
  4. Cllr Crompton: Planning Applications received since previous meeting.
  5. Cllr Cain, Crompton: GREEN Planning Applications received since previousmeeting.

None noted

**8. Planning**

**Please see July Agenda for further listings**

Application No: PL/2023/04177 Application Type: Prior approval Part 3 Class Q:dwellinghouses Site Address: TELLINGS FARM, ASHTON ROAD, MINETY, MALMESBURY, SN16 9QP

Proposal: Application for Prior Approval for the Conversion of an Agricultural Building to a Dwelling Officer's Name: Callan Powers Direct Line: 01249 706522. Comments by 14th July

Application No: PL/2023/04522 Application Type: Householder planning permission Proposal: Removal of existing conservatories to the rear and replacement with single storey extension Site Address: ROYALTY COTTAGE, UPPER MINETY, MALMESBURY, SN16 9PY Officer's Name: Hilary Baldwin Direct Line: 01249 706690 comments by 1/8/23

Application No PL/2023/04929 Application Type: Full planning permission Proposal: Proposal: Site Address: Oakwood Farm, Upper Minety, Malmesbury, Wilts, SN16 9PY Officer's Name: Amelia Rose comments by 2/8/23

**9. Special projects**

**Due to the lack of committee members it was proposed by Cllr Crompton to reduce the amount of special projects. This was seconded by Cllr Dupree and unanimously agreed.**

**a. Jubilee trees update.** No further update.

**b Security Cameras.** Cllr Cain will continue to investigate organisations that could help set up and monitor

data for MPC.

**C Defibrillators.** Defibrillator charger shorts when the light is used. Cllr Read to investigate other forms of

lighting.

1. **New project proposals** –

**MUGA** – Cllr Crompton and Cllr Pinkney have met with Mr Howard who fully supports the project and is

looking as where best to place the MUGA. Cllr Crompton is looking into funding and grants that are

available.

**Land Registry** - Cllr Cain has chased Solicitors who are not yet progressing proposal to register various small property interests of Minety parish council and charity with HM Land Registry. MPC to consider changing Solicitors.

1. **Correspondence from Parishioners**.

None reported

**10 Finance**

**a. Clerks report.**

Clerk update committee on grant spending which was £9.93 per electorate per year.

Agreed insurance details for renewal.

Audit Complete, AGAR and report posted on website.

Grant Policy to be updated at meeting on 12th September

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**b. Account balances.**

* + 1. Account ending 232 £36.549.12 3/07/2023
    2. Account Ending 348 £ 2,481.94 3/07/2023

**c. Issues to address.**

**d. Schedule of payments set out below was agreed.**

**Hampshire flag Co. £424.73 14/6/23- new flagpole**

**Minety Village Hall £ 18.00 30/6/23 -Rent**

**HMRC £ 60.00 30/6/23 – HMRC**

**HMRC £ 51.20 30/6/23 – HMRC**

**Janey Berry £ 17.10 30/6/23 - expenses**

**Janey Berry £ 205.05 30/6/23 – Clerks Salary**

**Community Heartbeat £ 198.00 30/6//23 – Annual service**

**Janey Berry £ 150.00 03/7/23 – Reimbursement for accountant vouchers**

**Neil Crocker £ 280.00 03/7/23 Grass cutting.**

**Aden Vaughan £ 48.00 03/7/23 Bus Shelter cleaning**

e. **Payments approved.**

Clerks Salary(July/August) £300.00 per month

Aden Vaughan (July) £48.00

Martin Harvey £400.00 Installation of flagpole

**f. Payments received.**

**g. Accounts for payment.**

**11. Outstanding Actions not covered by previous proceedings**. Cllr Shephard to put up a key box at the

memorial to hold the flagpole keys. A budget of £20 was agreed. Proposed by Cllr Crompton and seconded by

Cllr Pinkney. Cllr Crompton proposed that we get a new flag as the last one was shredded in the high winds

when the pole came down. Seconded by Cllr Shephard and unanimously agreed. A budget of £300 was agreed

to purchase one quality material Union Jack suitably sized for the flagpole, and for this to be erected asap.

**12. OUTSTANDING ACTIONS AND ACTIONS FOR ALLOCATION**

**Sarah** – MUGA placement and outlined project details.

**Ian** – registering land titles.

**All** – recruitment of new councillors

**Janey** – organise shared drive for Councillors to access

**13. Closing comments.** Chair to close meeting at 21.06.

**14. Date of Next Meeting: 12th September 2023** at **7.30 pm** at Minety Village Hall, Hornbury Hill