May 2023 Minutes

**Tuesday 9th May,** at **8.00pm, at Minety Village Hall**, Hornbury Hill, Minety, SN16 9QH

Attending.

Cllr Slucock, Cllr Dupree, Cllr Read, Cllr Cain, Cllr Shephard,

Clerk, Janey Berry, Cllr Berry, 5 members of the public (name recorded) 2 left at 8.20

1. **Election of Chairman.**

**Andrew Slucock was elected as Chairman. Proposed by Sarah Crompton and seconded by John Shephard, voted in favour unanimously. Cllr Slucock accepted the position and signed the declaration form.**

1. **Election of Vice Chairman.**

**Cllr Crompton was elected as Vice Chairman. Proposed by Andrew Slucock and seconded by Alex Dupree. Voted in favour unanimously. Cll Crompton accepted the position and signed the declaration of acceptance.**

1. **PUBLIC CONSULTATION–**Police Community Support Officers John Bordess and JulietEvans gave a crime report for the area which was described as very low. John Bordess is leaving after 22 years and will not be replaced. Cllr Berry thanked John for all his hard work. John was asked if security cameras deterred fly tipping and he explained they had been successful in reducing incidents and catching offenders. The community are encouraged to see a licence and take the vehicle registration of trades persons clearing their rubbish.

**The parish council meeting commenced at 8.10pm**

1. **Chair for meeting –** Andrew Slucock.
2. **Welcome, Apologies, Absences -** None
3. **Dispensations/ Declarations of interests.** None
4. **Minutes from the previous meeting (Tuesday 11th April 2023)** were agreed as a true record of the meeting and signed. It was noted that Standard Reviews 7a should have said,” MPFA resolved to waive rents to the clubs using their facilities”.
5. **Councillor Vacancy.** Two vacancies remain.
6. **Standard Reviews**
   1. Cllr Read Minety Playing Field Association

It was proposed that Minety PC will purchase the set of junior goal posts at a cost of £2861.76 for the community to enjoy and the upkeep will be the responsibility of the MPFA. Proposed by Andrew Slucock and seconded Adge Read and unanimously agreed.

* 1. Cllr Shephard Village Hall

No further update.

* 1. Cllr Slucock Communications and Media

It was proposed the contract for pinning planning applications will be cancelled. Proposed by Cllr Slucock and seconded by Cllr Shephard and unanimously agreed. We will review this when we have more Councillors.

* 1. Cllr Berry/Clerk Area board

Next meeting 6/6/23 at Ashton Keynes Village Hall at 7.30. Cllr Cain will try to attend.

* 1. Cllr Cain, Dupree and Slucock -LHFIG (Local Highway and Footpath Interest Group.

Vinnie has set up a walking group that meets one Sunday of the month to encourage residents of all abilities to get out and enjoy the countryside and walk the footpaths.

* 1. Cllr Shephard, Flood working group liaison.

No further update.

* 1. Cllr Pinkney School liaison

The school has had the Ofsted inspection and is awaiting the results early in term 6.

* 1. Cllr Shephard, Crompton: Speeding

No further update.

* 1. Clerk Grants. Applications received. Application decisions.

No further updates

* 1. Cllr Crompton: Planning Applications received since previous meeting.

Cllr Crompton noted that there are a number of developments that are going beyond their remit or without any remit that need investigating through planning enforcement.

* 1. Cllr Cain, Crompton: GREEN Planning Applications received since previousmeeting.

1. **Planning**

**Please see May Agenda for further listings**

 Application Ref PL/2023/02514 - Householder Application Address: 10 STATION ROAD, MINETY, MALMESBURY, SN16 9QY Proposal: Single storey rear / side Extension Applicant Name Mrs Butterfield Case Officer: Hilary Baldwin Respond By 16-05-2023 Application Link: <https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z00001AYqV9> No comment

**11. Special projects**

* 1. **Cllr Slucock:** The metal artwork has been cut for the bus shelters and village hall and awaitingdelivery. Payment of £325 to be made for Parish Council’s commission.
  2. **Cllr Cain: Jubilee trees update.** No further update.

c. **Art Club, Lunch club, Fit club, Friday club… etc** No further update

**d. First Aid.** First Aid Course to take place on 1st June from 10am-5pm and is fully booked.

**e Security Cameras.** No further update.

1. **Defibrillators.** No update.
2. **New project proposals** –

**MUGA** – No further update

**Land Registry**-No further update

1. **Correspondence from Parishioners**. Clerks to respond to email with consultation from Ian Cain.

We have received a letter regarding Wrens Brook and enforcement have been informed.

**12 Finance**

**a. Clerks report**

Agreed Treasurers report 2022-2023.

Agreed AGAR Exemption Certificate which was signed by Chairman and Clerk.

Agreed AGAR Section 1 Annual Governance Statement which was signed by Chairman and Clerk.

Agreed AGAR Section 2 Accounting Statement which were signed by Chairman and Clerk.

Agree Notice of Public Rights and Publication of Annual Governance and Accountability return for exempt

authorities. This will be posted from 14th June to 24 July 2023

Agreed Financial Statement, which also included the Bank Reconciliation, and signed both.

Agreed standing orders.

Agreed areas of responsibility

Grants Policy to be discussed at the next meeting.

Agreed Fixed Assets and signed.

Agreed contact details for Councillors to be posted in notice boards.

Agreed and signed Annual Governance Statement.

Agreed Khan Adamson invoice for £1100

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**b. Account balances.**

* + 1. Account ending 232 £42,399.29 02/05/2023.
    2. Account Ending 348 £ 2,420.47 01/05/2023

**c. Issues to address.**

**d. Schedule of payments set out below was agreed.**

Neil Crocker £280.00 03/04/23 Grass cutting.

Minety Village Hall £184.00 20/4/23 (£100 deposit and £84.00 payment) First Aid Course

Clerk’s salary £240.00 24/4/23 March

HMRC £ 60,00 24/3/23 Clerk’s Tax

Isaac Owen £487.50 24/4/23 Deposit x 3 for Jubilee metalwork

IDVerde £218.40 24/4/23 Emptying bins

First Aid Education £300.00 27/4/23 First Aid Training

Minety Village Hall £ 13.50 30/4/23 Rent (April )

e. **Payments approved.**

Clerks Salary (May) £300

Aden Vaughan (April) £ 60.00

Neil Crocker £ 280.00

HM Goals £2861.76

Martin Harvey £ 400.00

Khan Adamson £1100,00

Metalwork Jubilee installation £ 362.50

Andrew Slucock £ 10.68 (refreshments for AGM)

Stamp Collection £ 32.94

**f. Payments received.**

Precept £ 9,026.95

**g. Accounts for payment**

**13. Outstanding Actions not covered by previous proceedings**. Agreed to accept quote of £400 from Martin Harvey to install flagpole. Proposed by Andrew Slucock and seconded by John Shephard and unanimously agreed.

**14. OUTSTANDING ACTIONS AND ACTIONS FOR ALLOCATION**

**Alex –** first aid course now full and paid for. Village Hall booked.

**Sarah** – MUGA placement and outlined project details.

**Janey** – Co-ordinate ordering of flag pole and installation.

**Ian** – registering land titles.

**All** – recruitment of new councillors

**15. Closing comments.** Chair to close meeting at 21.22.

**16. Date of Next Meeting: 13th June 2023** at **7.30 pm** at Minety Village Hall, Hornbury Hill