**Notice of meeting and summons to attend. Public and Press are welcome to attend.**

In accordance with Schedule 12, para 10 (2) of the Local Government Act 1972 notice is hereby given that a Meeting of Minety Parish Council will be held **on Tuesday 9th May 2023,** commencing at **8.00pm, at Minety Village Hall**, Hornbury Hill, Minety, SN16 9QH

**PUBLIC QUESTION TIME.** Strictly no alcohol is permitted in the meeting room. An opportunity for members of the public to address the Parish Council on any council matter before the formal meeting commences. (Limited to 10 minutes, except by previous arrangement.) Every effort will be made to give accurate answers to all questions, but in some cases further research may be necessary and an answer will be given by the chairman as soon as possible.

**AGENDA**

**1. Election of Chairman –** nominations are invited for the election of a Chairman to the Parish Council for the next Civic year, 2023-2024. The successful candidate will then sign the acceptance authorisation.

**2. Election of Vice Chair –** nominations are invited for the election of Vice Chair to the Parish Council for the civic year 2023-2024. The successful candidate will then sign the acceptance authorisation.

**3. Public Question time.**

**4. Chair for meeting confirmed-** Andrew Slucock.

**5. Welcome, Apologies, Absences –**

**6. Dispensations/ Declarations of interests**

**7. Minutes from the previous meeting on 11th April 2023**

* + Agree/Approve Minutes
	+ Matters arising from minutes.

**8. Councillor Vacancy-** we have two vacancies for a Councillor.

**9. Standard Reviews**

* 1. Cllr Read Minety Playing Field Association – Goal posts ordered.
	2. Cllr Shephard Village Hall
	3. Cllr Slucock Communications and Media.
	4. Clerk and Cllr Berry Area board -Next meeting on 6/6/23 at Ashton Keynes Village Hall
	5. Cllr Cain, Dupree, LHFIG

Slucock

* 1. Cllr Shephard, Flood working group liaison.
	2. Cllr Pinkney School liaison
	3. Cllr Shephard, Crompton: Speeding
	4. Clerk Grants. Applications received. Application decisions.
	5. Cllr Crompton: Planning Applications Received since previous meeting.
	6. Cllr Cain, Crompton: GREEN Planning Applications Received since previousmeeting.

**10.Planning.**

**Applications received.**

 Application Ref PL/2023/02514 - Householder Application Address: 10 STATION ROAD, MINETY, MALMESBURY, SN16 9QY Proposal: Single storey rear / side Extension Applicant Name Mrs Butterfield Case Officer: Hilary Baldwin Respond By 16-05-2023 Application Link: <https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z00001AYqV9>

**Awaiting a decision.**

Application Ref PL/2023/02125 – Removal/variation of conditionsVariation of condition 7 on 19/06175/FULto allow the whole of the stables to be used as a livery. Address:Sunrise Farm, SN5 0AG Officer's Name: J. Webster **No comment**

Application Ref PL/2023/01957 - Removal or Variation of a Condition Address: MEADOW VIEW, SN16 9RH Proposal: Variation of condition 2 of PL/2021/08063 (approved plans) Applicant Mr & Mrs Richardson Case Officer T Furmidge . **No Comment**

Notification of Planning Appeal – PL/2021/1000 – Sambourne House, Sambourne Rd. Minety SN16 9RQ**- no comment**

Application Ref PL/2023/01332 - Householder Application at Cherry Trees, Webbs Hill, SN16 9QG Proposal: Single storey extension of annexe to provide an additional room. Form and materials to match adjoining part of property. Applicant Mr Cooper Case Officer: S Galyas . **No comment**

Application Ref PL/2023/00344 - Householder Application Address: LONG COTTAGE, SILVER STREET, SN16 9QU Proposal: Two storey rear extension. Applicant Name Mr & Mrs Tolson Case Officer: Stefan Galyas. - **No Comment**

Application Ref PL/2023/00304 - Full Planning Permission Address: Moor Farm, Ashton Road, Minety, SN16 9QP Proposal: Laying of hardstanding track and creation of pedestrian access (retrospective) Applicant Mr Aaron Millar Case Officer: Perry Lowson. **Council unanimously agreed that Cllr Berry should call this application in. Proposed by Cllr Slucock and seconded by Cllr Pinkney.**

Application Ref PL/2023/00303 - Full Planning Permission Address: Moor Farm, Ashton Road, SN16 9QP Proposal: Retention of barn for equestrian purposes. Applicant Mr Millar Case Officer: Perry Lowson. **Council unanimously agreed that Cllr Berry should call this application in. Proposed by Cllr Slucock and seconded by Cllr Pinkney**.

**PL/2022/09580** Change of use from an agricultural building to Class B8 commercial use- Fairholme Farm, Dog Trap Lane – linked to PL/2022/05143. Form to be filled out at meeting with Councillor’s comments.

**Application Ref PL/2022/05143** - Removal or Variation of a Condition Address: Fairholme Farm, Dog Trap Lane, Minety, SN16 9PW Proposal: Variation of condition 1 of PL/2021/10124 - New mezzanine floor at first floor of Unit 3, Barn 1, 17 no. skylights and changes to windows/openings at gable ends.

**Application Ref PL/2022/05412** - Full Planning Permission Address: Land off Dog Trap Lane , Minety Proposal: Proposed Development is for a battery storage facility and ancillary infrastructure Revision of PL/2022/00404

**Application Ref PL/2022/05885** - Full Planning Permission Address: Derryfield Farm, The Common, Minety, Malmesbury, SN16 9RH Proposal: Proposed holiday let accommodation, regularise work to garage and tennis courts and associated works.

**Application Ref PL/2022/04524** - Full Planning Permission **Address:** Land at Ravensroost Farm, Minety, SN16 9RJ

**Proposal:** Installation of a Battery Energy Storage Facility, substation, underground cabling, access, landscaping, biodiversity enhancements and ancillary infrastructure & equipment to include acoustic fence, security fence & gates.

**Application Ref PL/2022/03150** Full Planning Permission (Target decision date 30 June 2022) **Address**  Vale of the White Horse Inn, Station Road. SN16 9QY. **Proposal** Change of use of public house into 7no. residential apartments.

**Application: Ref: PL/2022/08997** The Little Bungalow, 16 Oakleaze, Minety, SN16 9RDProposed loft conversion with front and rear dormers.

**Application: Ref: PL/2022/08634** Land Northwest of Crossing Lane, Lower Moor, MinetySolar Park and Energy Storage Facility together with associated works, equipment and necessary infrastructure.

**Application: Ref: PL/2022/08328** - Full Planning Permission Address: Distillery Farm, Ravensroost Road, Minety, SN16 9RJ Proposal: Erection of a dismantlable log cabin. Applicant Name: Mr & Mrs Filmer Case Officer: Callan Powers Call In Date: 05 December 2022

**Applications Determined**

**11.Special projects**

 a. Cllr Slucock: Jubilee Committee

 b .Cllr Cain: Jubilee trees update.

 c. Cllr Slucock, Cllr Read: MPFA car park update.

 d. All: Club and organisation visits

 Art Club, Lunch club, Fit club, Friday club… etc List all, and ensure we visit quarterly.

 e. Cllr Dupree: First Aid – Course booked and paid for.

 f. Cllr Cain: Security Cameras

 g .Cllr. Crompton: Auto-Speed watch

 h. Cllr Read: Defibrillators

 i. New project proposals

 j. Correspondence from Parishioners to address. Graeme Hardie – triathlon/bike race through Minety 9th July

 Letter from Nick Baker regarding a gift for Minety RFC

**12.Finance**

1. **Clerks report**

To agree Treasurers report 2022-2023 which has been circulated to councillors.

To agree exemption. Minety Parish council wish to certify as exempt from a limited assurance review

Under section 9 of Local Audit (smaller authorities) Regulations 2015. Both income and expenditure are

Under £25,000. Chair/Clerk to complete exemption on AGAR form

Agree Notice of Public Rights and Publication of Annual Governance and Accountability return for exempt

authorities.

To agree Financial Statement

 Updated standing orders which have been circulated to Councillors.

 To agree areas of responsibility

 To agree Grants Policy

 To agree Fixed Assets

 Update contact details for Councillors

 Agree AGAR section 1 Annual Governance statement.

 Agree AGAR section 2- Accounting Statement

1. **Account balances**
	* 1. Account ending 232 £42,399.29 02/04/2023
		2. Account Ending 348 £ 2,420.47 01/04/2023
2. **Issues to address**
3. **Schedule of payments sent out since 31st March 2023, to be agreed.**

Neil Crocker £280.00 03/04/23 Grass cutting

Minety Village Hall £184.00 20/4/23 (£100 deposit and £84.00 payment) First Aid Course

Clerk’s salary £240.00 24/4/23 March

 HMRC £ 60,00 24/3/23 Clerk’s Tax

 Isaac Owen £487.50 24/4/23 Deposit x 3 for Jubilee metalwork

 IDVerde £218.40 24/4/23 Emptying bins

 First Aid Education £300.00 27/4/23 First Aid Training

Minety Village Hall £ 13.50 30/4/23 Rent (April )

1. **Payments for approval.**

 Clerks Salary (May) £300

 Aden Vaughan (April) £60.00

 Neil Crocker £280.00

1. **Payments received.**

**Precept £ 9,026.95**

1. **Accounts for payment**

Aden Vaughan – April 2023

**13. Outstanding Actions not covered by previous proceedings.**

 Replacement of flagpole and quotes for installation. Date/time for Annual meeting of Council and Annual Parish

 Meeting.

**14 .OUTSTANDING ACTIONS AND ACTIONS FOR ALLOCATION**

**Alex –** first aid course now full and paid for. Village Hall booked.

**Sarah** – MUGA placement and outlined project details.

**Janey** – flagpole base quotes

**Ian** – registering land titles.

**All** – recruitment of new councillors

**15. Closing comments, Chair to close meeting**