February 2023 Minutes

**Tuesday 14th February,** at **7.30pm, at Minety Village Hall**, Hornbury Hill, Minety, SN16 9QH

Attending.

Cllr Slucock, Cllr Pinkney, Cllr Read, Cllr Cain,

Clerk, Janey Berry, Cllr Berry

1. **PUBLIC CONSULTATION – The parish council meeting commenced at 7.30pm**
2. **Chair for meeting –** Andrew Slucock
3. **Welcome, Apologies, Absences** Cllr Crompton, Cllr Dupree, Cllr Shephard
4. **Dispensations/ Declarations of interests.** None declared.
5. **Minutes from the previous meeting (Tuesday 10th January 2023)** were agreed as a true record of the meeting and signed.
6. **Councillor Vacancy.** Two vacancies remain. Wiltshire Council advised the vacancies can now be filled by

co-option.

1. **Standard Reviews**
   1. Cllr Read Minety Playing Field Association

MPFA have given £125 to pre-school and £125 to the school. They (MPFA) want to purchase a set of smaller football goals and are applying to MPC for a grant of £1500. It was agreed in principle that MPC will match MPFA’s contribution towards the cost of the goal posts, up to £1500, subject to MPC seeing a supplier’s invoice. MPC is keen to encourage sporting activities for the community to enjoy. There is a quiz for the MPFA on 24th February and everyone is welcome.

* 1. Cllr Shephard Village Hall

The plaque, commissioned for the Jubilee, which was going to be sited in the village hall, is now going to be sited in the pavilion. It was unanimously agreed that this would be a more appropriate position for it. Proposed by Andrew Slucock and Seconded by Ian Cain.

* 1. Cllr Slucock Communications and Media

Cllr Sluckock continues to manage the Minety Facebook account. Since he started the numbers have gone up from 2,800 to 3,500 now.

* 1. Cllr Berry/Clerk Area board

Cllr Cain will try to attend.

* 1. Cllr Cain, Dupree and Slucock -LHFIG (Local Highway and Footpath Interest Group.)

Cllr Berry has written to Stephen Leonard, Council Rights of Way Officer, to establish who owns the footbridge by Tellings farm, which needs repairing.

* 1. Cllr Shephard, Flood working group liaison.

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* 1. Cllr Pinkney School liaison

Cllr Pinkney has raised the idea of having a parking attendant with the Headmaster. He did not feel it was something the parents particularly wanted. He was keen to work with the PC on long term projects to support the children. It was suggested that Cllr Pinkney might want to look at the old Village Plan which might have some useful ideas.

* 1. Cllr Shephard, Crompton: Speeding
  2. Clerk Grants. Applications received. Application decisions.
  3. Cllr Crompton: Planning Applications Received since previous meeting.
  4. Cllr Cain, Crompton: GREEN Planning Applications Received since previous

meeting.

Cllr Berry has called in all Minety based green applications to assess cumulative impact.

1. **Planning.**

**Please see February Agenda for further listings**

Application Ref PL/2023/00304 - Full Planning Permission Address: Moor Farm, Ashton Road, Minety, Malmesbury, Wilts, SN16 9QP Proposal: Laying of hardstanding track and creation of pedestrian access (retrospective) Applicant Name Mr Aaron Millar Case Officer: Perry Lowson **Respond By 16-02-2023** Application Link: <https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000019okf2> - Council voted unanimously for Cllr Berry to call in. Proposed by Cllr Slucock and seconded by Cllr Pinkney.

Application Ref PL/2023/00303 - Full Planning Permission Address: Moor Farm, Ashton Road, MInety, Malmesbury, Wilts, SN16 9QP Proposal: Retention of barn for equestrian purposes Applicant Name Mr Aaron Millar Case Officer: Perry Lowson **Respond By 16-02-2023** Application Link: <https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000019okex> Council voted unanimously for Cllr Berry to call in. Proposed by Cllr Slucock and seconded by Cllr Pinkney,

1. **Special projects**
   1. **Cllr Slucock: Jubilee update.** After the success and delivery of the Jubilee Committee, the council are looking for members of the community who may be interested in managing the Coronation celebrations.
   2. **Cllr Cain: Jubilee trees update.**
   3. **Cllr Slucock, Cllr Read: MPFA car park update.** MPFA have had a quote of £14,159 to re-surface half of the car park.
   4. **Art Club, Lunch club, Fit club, Friday club… etc** No further update
   5. **First Aid.** No further update
   6. **Security Cameras.** No further update.
   7. **Auto-Speed watch.** No further updates.
   8. **Defibrillators.** Cllr Read has been updated by Charles Cook. The light bulb in the Upper Minety Phone Box needs changing and Cllr Read had agreed to do this.
   9. **New project proposals** –
   10. **Correspondence from Parishioners to address. –** email from a parishioner regarding the noise made by cars going over the drain cover on the B4040. Cllr Berry has reported the matter to Becky Chivers and exchanged emails with the Highways Team and the residents involved. Cll Slucock supported the discussion surrounding the state of the highways having walked The Common the road running south from the Turnpike Inn where he found the road surface was in a bad state of repair.

1. **Finance**
   1. **Clerks report**

Clerk will send letters out to Upper and Lower Minety Battery Farm

A method of financial contingency allocations to projects was discussed.

Website was updated with fixed Assets and financial statement.

AGAR was unanimously agreed and signed. Clerk will publish to website.

Internal Audit Report was agreed and will be published to website.

Grass Cutting quotes agreed.

* 1. **Account balances**
     1. Account ending 232. £36659.52 31/12/2022
     2. Account Ending 338. £38438.83 31/12/2022
  2. **Issues to address**

The council expressed concern about the safety of late-night walkers travelling from the Minety festival site and will request a condition for lighting, marshals and better transport. Cllr Berry has written to the licencing department at Wiltshire Council.

* 1. **Payment sent out since 3rd January 2023**

Khan Adamson £600.00 11/1/23 Accountant

Aden Vaughan £ 36.00 19/1/23 Cleaning bus shelters (Dec)

Clerk’s expenses £ 21.25 20/1/23 November

Clerk’s expenses £ 8.55 20/1/23 December

Clerks Salary £245.06 20/1/23 Extra hours November

Clerks Salary £260.00 20/1/23 Extra hours December

HMRC £ 61.20 20/1/23 Clerk’s Tax

HMRC £ 65.00 20/1/23 Clerk’s Tax

Minety Village Hall £ 18.00 31/1/23 Hire December

Minety Village Hall £ 18.00 1/2/23 Hire January

ID Verde £ 218.40 1/2/23 Grass cutting

* 1. **Awaiting to receive approval for payment.**
  2. **Payments received.**

Reimbursement of water bill £ 52.89 Furzen Field payment

VAT £570.14

* 1. **Accounts for payment**

Aiden Vaughan phone box cleaning January

**Approved**

Emma Fursman flowers £25.00 (paid by Sarah Crompton)

Clerks Salary (Jan) £300

Clerks extra Hours £500

Clerks Expenses £45

Clerks Bonus £250 Proposed by Andrew Slucock and seconded by Ian Cain- unanimously agreed.

1. **Forthcoming calendar events.**  Litter Picking on 19th March. Clerk to arrange equipment and collection of litter. New flagpole- clerk to get quotes.
2. **Outstanding Actions not covered by previous proceedings.**  Actions log updated.
3. **Closing comments, chair to close meeting.** Meeting ended at 21.27.
4. **Date of Next Meeting: 14th March 2023 at 19.30 - Minety Village Hall.**