**Notice of meeting and summons to attend. Public and Press are welcome to attend.**

In accordance with Schedule 12, para 10 (2) of the Local Government Act 1972 notice is hereby given that a Meeting of Minety Parish Council will be held **on Tuesday 14th February 2023,** commencing at **7.30pm, at Minety Village Hall**, Hornbury Hill, Minety, SN16 9QH

**PUBLIC QUESTION TIME.** Strictly no alcohol is permitted in the meeting room. An opportunity for members of the public to address the Parish Council on any council matter before the formal meeting commences. (Limited to 10 minutes, except by previous arrangement.) Every effort will be made to give accurate answers to all questions, but in some cases further research may be necessary and an answer will be given by the chairman as soon as possible.

**AGENDA**

1. **Public Question time.**
2. **Chair for meeting confirmed - Andrew Slucock**
3. **Welcome, Apologies, Absences –** Sarah Crompton, Alex Dupree, John Shephard
4. **Dispensations/ Declarations of interests**
5. **Minutes from the previous meeting on 10th January 2023**
	* Agree/Approve Minutes
	* Matters arising from Minutes.
6. **Councillor Vacancy-** we have two vacancies for a Councillor and notices have gone out. Election of Vice Chair.
7. **Standard Reviews**
	1. Cllr Read Minety Playing Field Association
	2. Cllr Shephard Village Hall
	3. Cllr Slucock Communications and Media.
	4. Clerk and Cllr Berry Area board -Next meetings 28/2/23 at Crudwell Village Hall @ 7pm

 Following that 6th June location to be confirmed.

* 1. Cllr Cain, Dupree, LHFIG Footbridge near Tellings Farm

Slucock

* 1. Cllr Shepard, Anderson Flood working group liaison.
	2. Cllr Pinkney School liaison
	3. Cllr Shepard, Crompton: Speeding
	4. Clerk Grants. Applications received. Application decisions.
	5. Cllr Crompton: Planning Applications Received since previous meeting.
	6. Cllr Cain, Crompton: GREEN Planning Applications Received since previousmeeting.
1. **Planning.**

**Applications received**

Application Ref PL/2023/00344 - Householder Application Address: LONG COTTAGE, SILVER STREET, MINETY, MALMESBURY, SN16 9QU Proposal: A two storey rear extension. Applicant Name Mr & Mrs J Tolson Case Officer: Stefan Galyas Respond By 27-02-2023 Application Link: <https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000019ou8i> - Extension received - 27/2/23

Application Ref PL/2023/00304 - Full Planning Permission Address: Moor Farm, Ashton Road, Minety, Malmesbury, Wilts, SN16 9QP Proposal: Laying of hardstanding track and creation of pedestrian access (retrospective) Applicant Name Mr Aaron Millar Case Officer: Perry Lowson **Respond By 16-02-2023** Application Link: <https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000019okf2>

Application Ref PL/2023/00303 - Full Planning Permission Address: Moor Farm, Ashton Road, MInety, Malmesbury, Wilts, SN16 9QP Proposal: Retention of barn for equestrian purposes Applicant Name Mr Aaron Millar Case Officer: Perry Lowson **Respond By 16-02-2023** Application Link: <https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000019okex>

**Awaiting a decision.**

**PL/2022/09580** Change of use from an agricultural building to Class B8 commercial use- Fairholme Farm, Dog Trap Lane – linked to PL/2022/05143.

**Application Ref PL/2022/08330 Site Address** Ravenshurst Farm, The Common, Minety, Malmesbury, SN16 9RHProposal Part conversion of existing garage building to an office and annex for ancillary use to the main dwelling

**Application Ref PL/2022/05143** - Removal or Variation of a Condition Address: Fairholme Farm, Dog Trap Lane, Minety, Malmesbury, Wilts, SN16 9PW Proposal: Variation of condition 1 of PL/2021/10124 - New mezzanine floor at first floor of Unit 3, Barn 1, 17 no. skylights and changes to windows/openings at gable ends.

**Application Ref PL/2022/05412** - Full Planning Permission Address: Land off Dog Trap Lane , Minety Proposal: Proposed Development is for a battery storage facility and ancillary infrastructure Revision of PL/2022/00404

**Application Ref PL/2022/05885** - Full Planning Permission Address: Derryfield Farm, The Common, SN16 9RH Proposal: Proposed holiday let accommodation, regularise work to garage and tennis courts and associated works.

**Application Ref PL/2022/06292** – Full Planning Permission. Address. Little Pastures. Webbs Hill, SN16 9QG. Proposal: Demolition of existing dwelling & erection of a replacement dwelling with the same residential curtilage.

**Application Ref PL/2022/04524** - Full Planning Permission. Address: Land at Ravensroost Farm, Minety,SN16 9RJ. **Proposal:** Installation of Battery Energy Storage Facility, substation, underground cabling, access, landscaping, biodiversity enhancements & ancillary infrastructure & equipment to include acoustic fence, security fence & gates.

**Application Ref PL/2022/04452** - Householder Application **Address:** Swillbrook Farmhouse, Swillbrook, SN169GA

Proposal: Side and rear extension to farmhouse building, across ground and first floors.

**Application Ref PL/2022/03081** – (Target decision date2/6/22) **Proposal Variation of condition 4 of 04/01936/FUL.** To alter condition wording to state "The all-weather riding arena hereby permitted shall be used in association with the competition livery operating from Moor Farm and at no time shall be used for the hosting of riding competitions. **Address** Moor Farm, Ashton Road, Minety SN16 9QP

**Application Ref PL/2022/03080** – (Target decision date 2 June 2022) **Proposal** Use of existing stables for competition livery purposes **Address** Moor Farm, Ashton Road, Minety SN16 9QP

**Application Ref PL/2022/03150** Full Planning Permission (Target decision date 30/6/22)**Address**  Vale of the White Horse Inn. Station Rd. Minety SN16 9QY.**Proposal** Change of use of public house into 7no. residential apartments.

**Application: Ref: PL/2022/08997** The Little Bungalow, 16 Oakleaze, SN16 9RDProposed loft conversion with front and rear dormers.

**Application: Ref: PL/2022/08634** Land Northwest of Crossing Lane, Lower Moor, MinetySolar Park and Energy Storage Facility together with associated works, equipment and necessary infrastructure.

**Application: Ref: PL/2022/08328** - Full Planning Permission at Distillery Farm, Ravensroost Rd, SN16 9RJ Proposal: Erection of a dismantlable log cabin. Applicant Name: Mr & Mrs Charles Filmer Case Officer: Callan Powers Call In Date: 05/12/22

**Applications Determined - none**

1. **Special projects**
	1. Cllr Slucock: Jubilee Committee
	2. Cllr Cain: Jubilee trees update
	3. Cllr Slucock, Cllr Read: MPFA car park update
	4. All: Club and organisation visits- Art Club, Lunch Club, Fit Club, Friday Club etc

 ensure we visit quarterly.

* 1. Cllr Dupree: First Aid
	2. Cllr Cain: Security Cameras
	3. Cllr. Crompton: Auto-Speed watch
	4. Cllr Read: Defibrillators
	5. New project proposals
	6. Correspondence from Parishioners to address.

1. **Finance**
	1. **Clerks report**

Letter to be sent about Upper and Lower Minety battery farm on 28/2/23- £1130 expected this year.

Discuss standard contingency for paying agreed invoices.

 Website updated with 16 months of bank transactions, fixed assets, financial statements and AGAR.

Ratify Standing Orders.

Agree Internal Audit report for 2021-2022 then agree to be published.

Agree Neil Crocker’s new grass cutting quotes to be paid monthly.

* 1. **Account balances**
		1. Account ending 232 **£35487.36** 03/02/2023
		2. Account Ending 338 **£38455.26** 03/02/2023
	2. **Issues to address**

Anything for us to address regarding Risk Assessments?

A licencing application has been received from Minety Music festival.

* 1. **Payment sent out since 3rd January 2023**

 **Khan Adamson £600.00 11/1/23 Accountant**

**Aden Vaughan £ 36.00 19/1/23 cleaning bus shelters (Dec)**

**Clerk’s expenses £ 21.25 20/1/23 November**

**Clerk’s expenses £ 8.55 20/1/23 December**

 **Clerks Salary £245.06 20/1/23 Extra hours November**

 **Clerks Salary £260.00 20/1/23 Extra hours December**

 **HMRC £ 61.20 20/1/23 Clerk’s Tax**

**HMRC £ 65.00 20/1/23 Clerk’s Tax**

**Minety Village Hall £ 18.00 31/1/23 Hire December**

**Minety Village Hall £ 18.00 1/2/23 Hire January**

**ID Verde £ 182.00 1/2/23 Grass cutting**

* 1. **Payment for approval**

 Emma Fursmann leaving flowers £25.00

 Clerks Salary (Jan) £300

 Clerks extra hours £500 and expenses of £45

* 1. **Payments received**

Tenant at Furzen Field £52.89 for payment of water bill 11/1/23

VAT reclaim of £570.14 for period 1-4-21 – 31-3-2022 received 13/1/23

* 1. **Accounts for payment**

Aden Vaughan – January 2023

1. **Outstanding Actions not covered by previous proceedings.**

Upcoming events – Litter pick on 19th March. Replacement of flagpole.

1. **ACTIONS FOR ALLOCATION**
2. **Closing comments, Chair to close meeting**