MINETY PARISH COUNCIL

#### Minutes of Parish Council Meeting on 18 May 2021

**Councillors:**  Mr E Morrison (Chairman); Mrs S Crompton; Mrs A Dupree; Mr J Shephard; Mr I Cain;

Mr R Gardner; Mr A Read; Mr A Slucock.

**In attendance:** Ms V Hourihane (Clerk); Wiltshire Cllr Berry

Prior to the meeting, all the Councillors signed the Declaration of Acceptance forms.

The meeting commenced at 07:30 pm

#### Election of Chairman

Cllr Morrison; proposed Cllr Crompton; seconded Cllr Shephard – voted in favour unanimously

#### Election of Officers

Vice chairman: Cllr Crompton ; proposed Cllr Morrison; seconded Cllr Shephard; voted in favour unanimously

Bank signatories: Cllrs Morrison; Cain and Shephard: voted in favour unanimously

Representatives:

Minety Playing Fields Association: Cllr Morrison

Footpaths: Cllrs Dupree; Cain and Slucock

Village hall: Cllr Shephard

Radio publicity: Cllr Slucock

Neighbourhood watch: Cllr Slucock

Highways: The Clerk

Area board: Cllr Gardner

Community Area Transport Group: Cllr Cain

Flood working group liaison: Cllr Shephard

School liaison Cllr Crompton

Website liaison: Cllrs Slucock and Morrison

Facebook guardian: Cllr Slucock

Speed Indicator Devices manager: Mr C Cook had volunteered to undertake this previously and the clerk will check to see if he is still happy to continue

Planning liaison: to cover the increasing applications bordering the parish of Minety, notably solar farms and similar enterprises, Cllr Crompton

It was noted that the keys to the notice boards are being held by Cllrs Read and Slucock.

1. **Standing orders**

The standing orders were approved and voted on unanimously

1. **Apologies for absence**

There were no apologies for absence,

1. **Parish Newsletter**

It was noted that this had been completed earlier in order to meet the deadline.

1. **Parish Council Vacancy**

It was noted that the Parish Council is now in a position to co-opt a ninth member.

1. **Dispensations / Declarations of Interest**

There were no declarations of interest.

1. **Minutes from the previous meetings held on 13 April 2021.**

The minutes from the meeting held on13 April 2021 were approved by the meeting, subject to a typo, and signed by the Chairman as a true and correct record.

1. **Matters arising from the minutes**

577-5-xii – The Minety Clean-up day had been scheduled for Saturday 8 May, this had been considered a success and will follow a similar format next year.

577-8 – Cllr Cain requested the cash balance be indicated within the minutes.

1. **Officers Report / Parish Matters**
2. Minety Playing Fields Association – the pavilion is opening Tuesdays, Fridays and most Saturdays, and there are several innovations for the future including regular visits from takeaway food vans. The Big Brunch Band are currently practicing live music on Tuesday evenings, coinciding with the fish and chip van.  The trees are down and the wood removed. It is hoped that more suitable replacement trees can be sourced. The repair to the car park, utilising the grant from Wiltshire Area Board, has yet to be completed.
3. Footpaths – Cllrs Dupree, Cain and Slucock are continuing to identify issues on footpaths and developing a tracker system which will identify the problems, colour coded by severity, location identified by using “What 3 Words”. Initially there will be face to face contact with the landowners responsible for the upkeep, If the situation isn’t rectified, there will be a follow up letter and, finally, referred to Wiltshire Council.
4. Area Committee and Community Area Transport Group – there have been no meetings recently.
5. Speeding issues and dangerous driving through the villages – there has been no recent update. Unfortunately, the Speed Watch Group has lost its momentum, not helped by the inability to meet during the CV-19 pandemic.
6. Village Hall – the hall reopened on 17 May 2021; several regular users are returning. The grant from the Parish Council had been well received, the entrance hallway has been redecorated, curtains replaced and new signage. The management committee are in regular contact with the shop regarding the plans for future development.
7. Approval of the Governance Statement – the statement was approved and signed.
8. Approval of the Certificate of Exemption – the certificate was approved and signed.
9. Approval of the Annual Accounts 2020-21 – the accounts, for 2020-21, were approved and signed.
10. Treasurer’s report – circulated previously and it was noted that the VAT reclaim, up to 31 March 2021 has been received.
11. School Liaison – it was noted that in 2019, Wiltshire Council had agreed to support a school crossing person, this will be followed up by Cllr Crompton
12. Working with the Parish Steward – no new issues for the Parish Steward had been brought forward.
13. Play equipment – Cllr Crompton will continue to seek out a contractor to make quarterly checks on the play equipment. Cllr Read will attend to the minor repair required.
14. Flood and resilience issues inc. ditch clearance – Wessex Water will review the culvert on Thursday, once this has been cleared, the water flow will be clear from behind Clarke’s Field to the railway. Once this has been completed, Wiltshire Council and the Environment Agency will be able to commence the scoping project to alleviate flooding within the village.
15. Neighbourhood Watch Group – Cllr Slucock will continue to attempt to revitalise the Neighbourhood Watch initiative.

**8. Planning**

**Applications received for observation**

1. **Application:** PL/2021/03255

**Proposal: Erection of bespoke timber clad garden studio outbuilding**

**Address:** The Barn, Chapel Lane, Minety

**Decision:** No objections

**Applications determined – No objections**

1. **Application:** 21/02560/OHL

**Proposal:** Upgrade the existing overhead electricity line to 3 phase, this will require a 3rd line

to be added to the existing 2

**Address:** Stert Farm, Upper Minety

**Applications determined – Approved with Conditions**

**Applications determined - Refused**

**Undetermined applications:**

1. **Application:** 21/00658/FUL *(Target decision date 7 April 2021)*

**Proposal:** Erection of agricultural storage barn with incorporated equestrian rehabilitation

area. Siting of horse walker and rainwater harvesting tank and creation of

hardstanding.

**Address:** Land at Ashton Road, Minety

1. **Application:** 21/01410/FUL *(Target decision date 23 March* 2021)

**Proposal:** Proposed two storey side, front extensions and internal alterations to a detached cottage

**Address:** Isaacs Cottage, Ashton Road, Minety

*It was noted this application has been APPROVED WITH CONDITIONS*

1. **Correspondence and administration**
2. 20/03528/FUL - Provision of a renewable energy scheme on land at Minety Substation, update from multi parish consultation – there is to be a further meeting on this matter on 26 May, Cllr Morrison to attend. It was noted that with the increase of this type of application in the area, there may be a need to use a professional to assist the Parish Councils of Minety, Charlton and Hankerton, with shared costs, in providing a consolidated response to the applications. This would require agreement from the other Parish Councils.
3. Garage at Upper Minety, and Parish Council land at St Leonards – Cllr Read has been unable to meet up with the resident who leased the building, he will try again now that lockdown has eased.
4. Annual Parish Meeting – the meeting will be on Monday 24 May, 7pm.
5. **Payments to be authorised by the Parish Council**
6. Clerk’s salary – April 21 – gross £225.50
7. Zoom subscription £14.39
8. Bus Shelters 5 weeks £60.00
9. Neil Crocker Precision Services (April 21) £190.00
10. Community Heartbeat – defibrillator maintenance £120.00
11. Idverde – waste collection Apr 21 – Jun 21 £252.00
12. Gift Internal Auditor £30.00
13. Gift for litter picker £50.00

Closing balances:

Current Account: £31,420.56

Savings Account: £38,416.87

The payments were authorised by the Parish Council.

1. **Date of next meeting -** Monthly meeting Tuesday 8 June 2021 at the Village Hall.

The meeting closed at 9:05pm