MINETY PARISH COUNCIL

#### Minutes of Parish Council Virtual Meeting on 13 April 2021

**Councillors:**  Mr J Shephard (Chairman); Mr I Cain; Mr R Gardner; Mr A Read; Mr J Shephard;

Mr A Slucock.

**In attendance:** Ms V Hourihane (Clerk); Wiltshire Cllr Berry and 1 member of the public, name noted

The meeting commenced at 07:30 pm

1. **Apologies for absence**

Apologies for absence, accepted by the Parish Council, were received from Cllrs Crompton, Dupree and Morrison. Cllr Shephard had been nominated to Chair the meeting by Cllr Morrison; seconded by Cllr Slucock; voted in favour, unanimously.

1. **Parish Newsletter**

It was noted that Cllr Gardner would collate the items for the newsletter.

1. **Parish Council Vacancy**

It was noted that all the nomination forms had been accepted by Wiltshire Council.

1. **Dispensations / Declarations of Interest**

There were no declarations of interest.

1. **Minutes from the previous meetings held on 9 March 2021.**

The minutes from the meeting held on 9 March 2021 were approved by the meeting and will be signed by the Chairman as a true and correct record at an appropriate time.

1. **Matters arising from the minutes**

576-7v – it had been intended to invite the PCC delegates to the April meeting to discuss the speeding issues, however, with the Council in purdah, this has been delayed.

1. **Officers Report / Parish Matters**
2. Minety Playing Fields Association – it was reported that the playing field will be opening on Tuesday evening for outside service; on Saturday there is a bigger opening with two football matches and three food vans. There is outside service only, following the Government guidelines. The car park extension work is due to commence on the 12th of 19th of April. The trees are down, so a complete car park resurface will be possible soon, the MPFA will be looking for contributions/ grants once the cost has been determined. There has not been any notification regarding a maintenance contract for the play park, however Cllrs Morrison, Shephard and Cain are looking to fix the kickboards. Cllr Slucock agreed to assist with this.
3. Footpaths – several footpaths have been checked recently; footpath MINE45 has been reported to Wiltshire on the App. The clerk has asked the Rights of Way Officer, Stephen Leonard, if there are any grants available for footpaths. Cllr Slucock has received replacement maps and agreed to forward to these to the other Councillors. Cllr Cain suggested that a spreadsheet be designed as a tracker of issues.
4. Area Committee and Community Area Transport Group – there was no report
5. Speeding issues and dangerous driving through the villages -Cllr Berry reported that Kingswood, near Wootton-under-Edge, had an auto speed device that had been calibrated and accepted by Gloucestershire Police, Cllr Berry agreed to circulate the information.
6. Village Hall –
7. Treasurer’s report – previously circulated and noted.
8. School Liaison – there was no report
9. Working with the Parish Steward – nothing had been brought forward to report to the Parish Steward – it was noted that there were issues with a ditch/gully between Clarke’s Field and Cantor’s Way.
10. Play equipment – there has been no further information regarding a maintenance contract for the play park.
11. Flood and resilience issues inc. ditch clearance – Cllrs Morrison and Shephard continue to inspect the ditches in the area and working with landowners where necessary. It is expected that there will be a follow up within six weeks.
12. Neighbourhood Watch Group – Cllr Slucock had registered himself with the Neighbourhood Watch Group, and has posted a page on Facebook, it is an ongoing project to see if there is any interest in reforming a group in the parish.
13. Minety “Clean-Up” day – Cllr Morrison had contacted Street Scene regarding the Clean-Up day and it has been confirmed that they will collect the rubbish, with the first available date being 10th May, it was agreed that the date should be Saturday 8th May, meeting at the Playing Field where the rubbish can be stored for collection by Wiltshire Council. Street Scene also confirmed that for items which are unlikely to evidence a perpetrator, these can be placed alongside the bagged waste for collection, i.e. tyres etc. Suspected fly tipped waste and Items such as white goods, TV’s, and any potentially hazardous waste must be reported on the My Wilts platform which will go to our enforcement team to investigate and action accordingly. Information for this will be put in the newsletter, on the website and on Facebook.

**8. Planning**

**Applications received for observation**

1. **Application:** 21/02560/OHL

**Proposal:** Upgrade the existing overhead electricity line to 3 phase, this will require a 3rd line

to be added to the existing 2

**Address:** Stert Farm, Upper Minety

**Decision:** No objections

**Applications determined – Approved with conditions**

1. **Application:** 20/11592/FUL

**Proposal:** Removal of conservatory, construction of two storey rear extension, reinstate side window and replacement of all roof coverings

**Address:** Longacre, Hankerton Road, Upper Minety

1. **Application:** 20/09054/FUL

**Proposal:** Erection of Stables, Outdoor Riding Arena, Horse Walker, 2no. Agricultural

Buildings, Farm Office, New Access and Associated Alterations and

Landscaping

**Address:** Swillbrook Farm, Swillbrook, Minety,

**Applications determined – Refused**

None received

**Applications WITHDRAWN**

1. **Application:** 20/11166/FUL

**Proposal:** Retrospective application for the provision of new access from highway comprising a bridge over roadside ditch and a track to site of new agricultural building

(19/09600/APD)

**Address:** Land at Ashton Road, Minety

**Undetermined applications:**

1. **Application:** 21/00658/FUL *(Target decision date to 21 May 2021)*

**Proposal:** Erection of agricultural storage barn with incorporated equestrian rehabilitation

area. Siting of horse walker and rainwater harvesting tank and creation of

hardstanding.

**Address:** Land at Ashton Road, Minety

1. **Application:** 21/01410/FUL *(Target decision date deferred to 14 April 2021)*

**Proposal:** Proposed two storey side, front extensions and internal alterations to a detached cottage

**Address:** Isaacs Cottage, Ashton Road, Minety

1. **Correspondence and administration**
2. Website review and Councillor email addresses – Councillors were recommended to check out the ‘how to videos’ on Netwise.uk to enable them to utilise the council email addresses. Cllr Slucock is assisting Cllr Morrison with uploading articles on the website ‘minety-pc.org.uk’.
3. Future meetings – it was confirmed that the Government has not extended the use of virtual meetings for local councils, therefore the next meeting, subject to Government Regulations, will be held face to face at the village hall.
4. 20/03528/FUL - Provision of a renewable energy scheme on land at Minety Substation, update from multi parish consultation – it was noted that the Parish Council had, together with Charlton and Hankerton Parish Councils, had approached the developers to consider potential community benefit, should the application be successful. A letter from Wiltshire Council regarding this matter had been forwarded earlier and Councillors were requested to respond to Cllr Morrison with their comments. Cllrs Morrison and Cain will be recording notes on Solar, Biomass etc., in the area. It was noted that the Parish Council had received a donation from the Kilmorey Trust (Battery storage) of £1,013.40.
5. Garage at Upper Minety, and Parish Council land at St Leonards – Cllr Read has not been able to contact the resident, who indicated he no longer wished to utilise the garage at the end of his land, and will try to make contact in the near future.
6. Administration of Facebook ‘Minety What’s Happening’ – there was nothing further to report
7. Annual Parish Meeting – it was noted that the Annual meeting would be due before the end of May. The preferred date, subject to the availability of the Village Hall, was 7pm Monday 24 May. IT is hoped that all Councillors will be able to attend
8. **Payments to be authorised by the Parish Council**
9. Clerk’s salary – March 21 – gross £225.50
10. Zoom subscription £14.39
11. Bus Shelters 5 weeks £60.00
12. WALC £586.42
13. Neil Crocker Precision Services (March 21) £190.00
14. Idverde bin supply and installation £360.84
15. Grant application – Village Hall £2,000.00
16. Grant application - PCC £500.00

The payments were authorised by the Parish Council, the grants were authorised subject to proof of usage of the grant, photographic evidence would be sufficient.

1. **Date of next meeting -** Monthly meeting Tuesday 11 May 2021 at the Village Hall. It was noted this will be the Annual meeting of the Parish Council, the Chairman and other positions will be decided at this meeting.

The meeting closed at 8:53pm