MINETY PARISH COUNCIL

#### Minutes of Parish Council Virtual Meeting on 9 February 2021

**Councillors:**  Mr E Morrison (Chairman); Mrs S Crompton; Mrs A Dupree; Mr R Gardner; Mr A Read;

Mr J Shephard.

**In attendance:** Ms V Hourihane (Clerk); Wiltshire Cllr Berry and 3 members of the public, names noted

The meeting commenced at 07:30 pm

1. **Apologies for absence**

There were no apologies for absence.

1. **Parish Newsletter**

It was noted that Cllr Crompton was due to collate the items for the newsletter.

1. **Parish Council Vacancy**

There were two applicants for the position of Parish Councillor, for which there are three vacancies. Both CVs had been circulated previously, Cllr Gardner proposed Mr Ian Cain, seconded Cllr Crompton, Cllr Morrison proposed Mr Andrew Slucock, seconded Cllr Shephard – both nominees were voted in favour unanimously. Cllr Morrison welcomed them to the Parish Council.

1. **Dispensations / Declarations of Interest**

There were no declarations of interest.

1. **Minutes from the previous meetings held on 12 January 2021.**

The minutes from the meeting held on 12 January 2021 were approved by the meeting and will be signed by the Chairman as a true and correct record at an appropriate time.

1. **Matters arising from the minutes**

There were no matters arising not included in the agenda

1. **Officers Report / Parish Matters**
2. Minety Playing Fields Association – agreement has been reached between the MPFA and the residents of Glenavon Court regarding the felling of the trees which are causing damage to the playing fields car park. The Glenavon Court residents are double checking the leaseholds to ensure the trees are not protected by tree preservation orders. Once confirmed that all is in order, the trees will be felled later this year.
3. Footpaths – Cllr Dupree has been trying to contact the landowner of the footpath between the village hall and the new build, to request some hard core be placed on the path which, currently, is under mud and water. Cllr Slucock offered to assist in identifying problem areas. Cllr Read informed the Council that the stile by The Crossing was damaged, however, it was deemed not a problem at the moment as the gate next to the stile had broken and the footpath was still accessible.
4. Area Committee and Community Area Transport Group – there have been no meetings
5. Speeding issues and dangerous driving through the villages – Mr Mann from the Community Speed Watch Group had attended a meeting between North Wiltshire Parishes and the Deputy Police Commissioner, Jerry Herbert. The parishes had similar issues which included the lack of action from the police, despite providing data from Speed Indicator Devices and auto speed watch devices, most CSW had become disillusioned. The response had included there would be a reinvigorated working in partnership – Wiltshire Council, Highways England, Police, Fire, however speed limits controlled by Highways England, Wiltshire Council, Central Government. It was agreed that enforcement has been less in recent years and fixed speed cameras stopped by Wiltshire Council due to revenue running cost, currently waiting for a response from the Department of Transport on consultation about cameras. The Deputy PCC informed the group that the police need support to be intelligent led – such as CSW.
6. Village Hall – it was reported that the Village Hall had been successful in obtaining grants, which made the hall financially viable. The management committee are 100% behind the shop which continues to be successful, with ambitions to extend to a café/coffee shop. It was noted that the annual agreement between the shop and the village hall is up to the 1 August 2021. The additional usage of the car park means that repairs are required, quotes are being obtained for the repair work.
7. Treasurer’s report – previously circulated and noted.
8. School Liaison – the school had been successful in its application to Gigaclear for the offered service with the first 12 months free. The connection will be made once Gigaclear has completed those in the queue ahead of the school.
9. Working with the Parish Steward – there were no items brought forward for the attention of the Parish Steward.
10. Play equipment – Cllr Read agreed to replace the mastic on the item reported by RoSPA. Cllr Crompton had asked a play equipment contractor for a quote for a regular maintenance review, however had not received any recent notification and requested Councillors advise her of any other potential contractors.
11. Flood and resilience issues inc. ditch clearance – Cllrs Morrison and Shephard have been visiting riparian owners along the areas that are susceptible with positive results and there appears to be agreement by the residents concerned to collaborate with the ditch clearances, Wessex Water need to be contacted regarding the area by its sub-station. There is an area behind Clark’s Field which requires advice from Wiltshire Council Officer, Richard Williams, on the best approach. In Upper Minety, Wiltshire Council have agreed to jetting the gullies to improve the water flow. Other areas of concern are along Ashton Road. The landowners concerned are to be approached to request action. The area may need to be referred to Wiltshire Council Officer, Danny Everett.
12. Neighbourhood Watch Group – the group had been disbanded due to the lack of support and information from the police. Cllr Slucock agreed to check out with other groups in the area to see how they were working out, in order to ascertain if there would be traction to reform the group.
13. Census 21 – the facts for the Census 21 had been posted on the website “minrty-pc.org.uk” and it was agreed to put the facts on Facebook as well.
14. Additional waste bins; Sawyers Hill – it was proposed by Cllr Morrison; seconded by Cllr Shephard, that the Parish Council install additional waste bins at both ends of Sawyers Hill, one by the bench opposite Ashton Road and one further up Sawyers Hill. The costs attributed to these installations will be £91 per quarter for the waste removal and for the installation, approximately £75 per bin. The proposal was voted in favour, unanimously. Cllr Morrison agreed to find a suitable position along Sawyers Hill and report this to the clerk who can agree the installations with Idverde.
15. **Planning**

**Applications received for observation.**

1. **Application:** 20/11166/FUL

**Proposal:** Retrospective application for the provision of new access from highway comprising

a bridge over roadside ditch and a track to site of new agricultural building

(19/09600/APD)

**Address:** Land at Ashton Road, Minety

**Decision:** To COMMENT that, in principle, the Parish Council does not approve of retrospective applications, however, in this instance, the Parish Council would require assurance that the buildings and land remain for agricultural use.

1. **Application:** 20/11592/FUL

**Proposal:** Removal of conservatory, construction of two storey rear extension, reinstate side window and replacement of all roof coverings

**Address:** Longacre, Hankerton Road, Upper Minety

**Decision:** No objections

**Applications determined – Approved with conditions.**

1. **Application:** 20/10048/FUL

**Proposal:** Construction of an oak framed single storey single bay garage with attached side catslide.

**Address:** Southmead, Upper Minety

1. **Application:** 20/09676/FUL

**Proposal:** Proposed detached garage and convert existing garage into accommodation.

**Address:** Glebe House, Minety

**Applications determined - Refused.**

None received.

**Undetermined applications:**

1. **Application:** 20/06319/FUL *(Target decision date deferred 26 Feb 2021)*

**Proposal:** New equestrian ‘American barn’, all weather exercise arena and change of use of land for the keeping of horses.

**Address:** Acres Farm, Minety

1. **Application:** 20/07846/OUT *(Target decision date deferred 13 Feb 2021)*

**Proposal:** Erection of up to Four Dwellings with Parking, Gardens and Associated Infrastructure.

**Address:** Land at London Lane, Minety

1. **Application:** 20/08398/LBC *(Target decision date 25 Nov 2020)*

**Proposal:** Convert attached outbuilding to home office: form connecting doorway, alterations

to existing outbuilding doors, insertion of new window and air brick.

**Address:** Tellings Farm House, Ashton Road, Minety,

1. **Application:** 20/08854/FUL *(Target decision date deferred 20 Feb 2021)*

**Proposal:** Erection of replacement dwelling

**Address:** Meadow View, The Common, Minety

1. **Application:** 20/09054/FUL *(Target decision date deferred 12 Mar 2021)*

**Proposal:** Erection of Stables, Outdoor Riding Arena, Horse Walker, 2no. Agricultural

Buildings, Farm Office, New Access and Associated Alterations and

Landscaping

**Address:** Swillbrook Farm, Swillbrook, Minety,

1. **Application:** 20/09679/FUL *(Target decision date deferred 5 Feb 2021)*

**Proposal:** Proposed single and two storey side and rear extensions, proposed bay window

front extensions**.**

**Address:** Church View, Road Through Upper Minety From Flisteridge Road North to Minety Lane, Upper Minety

*It was noted this application had been APPROVED WITH CONDITIONS*

1. **Application:** 20/09629/FUL *(Target decision date 5 February 21)*

**Proposal:** Retrospective application for the construction of a platform within the branches of a tree to provide a small adventure play area

**Address:** Anonym House, Junction with Flisteridge Road South and East to Emmet Hill, Upper Minety

*It was noted this application had been APPROVED WITH CONDITIONS*

1. **Application:** 20/11100/FUL *(Target decision date 5 February 21)*

**Proposal:** Proposed garden room extension on north elevation and proposed new window in the living room on east elevation.

**Address:** Acorn House, Upper Minety

1. **Correspondence and administration**
2. Website review and Councillor email addresses – the new website is up and running, “minety-pc.org.uk”, this provides Councillor email addresses which means that parishioners can access individuals without impacting on Councillors’ personal addresses, thereby ensuring compliance with GDPR and as this based through webmail, will be stored on the cloud, saving storage on personal email addresses. Councillors were advised to check the email Cllr Morrison had sent previously to access the email addresses. It was noted, that as this is a new site, emails sent could be sent to the recipient’s “junk boxes” in the first instance.
3. Future meetings – as recommended by NALC, virtual meetings will be continued.
4. 20/03528/FUL - Provision of a renewable energy scheme on land at Minety Substation, following the multi parish consultation, it was confirmed that all three parishes were unchanged in their views of the application and, although Hankerton were of the view that an early approach regarding any community benefit, agreed, subject to confirmation at the next Hankerton meeting, in line with Minety, to wait until after a decision has been on the application. Contents of the correspondence to be agreed after the Parish Councils March meetings. Cllr Berry should be informed when the application goes to the next strategic planning meeting and will inform the Parish Council so that members can attend. Cllr Crompton will review the Charlton Parish Council Facebook to see if there is an opportunity to get the Charlton Parish Council to agree with the Minety Parish Council point of view.
5. Garage at Upper Minety, and Parish Council land at St Leonards. There was discussion as to the best use of the land behind St Leonards Row, Cllr Morrison will review the legal contracts with those using the land as allotments.
6. Administration of Facebook – the Minety ‘What’s Happening’ Facebook page was, initially, set up by Wiltshire Council, the current administrator does not live in the parish and does not want to continue with that position. The Parish Council had been asked a while ago for help in the administration, however this is an onerous task, so there had been no take up on this request. Cllr Slucock has offered his services for this, however there will need to be more administrators, potentially from other organisations within the parish. Initially, the rules and procedures need to be reviewed and made workable before this can progress. Cllr Slucock will check these out and circulate to the Councillors for confirmation.
7. **Payments to be authorised by the Parish Council.**
8. Clerk’s salary – January 21 – gross £225.50
9. Zoom subscription £14.39
10. Bus Shelters 4 weeks £48.00
11. Idverde waste collection (Jan – Mar 2021) £109.20

The Parish Council agreed the above payments

1. **Date of next meeting -** Monthly meeting Tuesday 9 March 2021 to be held virtually

The meeting closed at 9:17pm