MINETY PARISH COUNCIL

#### Minutes of Parish Council Virtual Meeting on 8 September 2020

**Councillors:** Mr E Morrison (Chairman); Mrs S Crompton; Mrs A Dupree; Mr R Gardner; Mr A Read;

Mr John Sheppard; Mr Jonathan Shephard

**In attendance:** Ms V Hourihane (Clerk); Wiltshire Cllr Berry.

The meeting commenced at 07:30 pm

1. **Apologies for absence**

Apologies for absence, accepted by the Council, were received from Cllr Hilliar

1. **Parish Newsletter**

It was noted Cllr Morrison would be taking the notes for the October newsletter.

1. **Parish Council Vacancy**

Mr John Shephard had applied to join the Parish Council and, with no dissentions, the application was accepted. There is still a vacancy on the Council.

1. **Dispensations / Declarations of Interest**

There were no declarations of interest.

1. **Minutes from the previous meetings held on 14 July 2020.**

The minutes from the meeting held on 14 July 2020 were approved by the meeting and will be signed by the Chairman as a true and correct record at an appropriate time.

1. **Matters arising from the minutes**

Cllr Crompton reported that she had received complaints regarding the state of the pavement along Silver Street, following recent works by Gigaclear, she is to report this on the My Wilts App and the clerk will inform Wiltshire Highways Officer, Matt Perrott. Cllr Crompton also reported that following the volunteering, set up during the CV-19 lockdown, one of the parishioners assisted was still causing concern. Cllr Berry will report this to the relevant departments.

Gigaclear have yet to clear the grips they blocked along Dog Trap Lane.

1. **Officers Report / Parish Matters**
2. Minety Playing Fields Association – it was noted that some minor issues with the play equipment area had arisen during the summer, however, the annual Safety Inspection (RoSPA) has been booked for September and any issues brought forward would be sent to the contractor, used last year, to ensure the safety of the area. The MPFA has been in discussion with the residents at Glenavon Court regarding the tree which is causing damage to the car park. Once the car park is repaired, the tree roots will be damaged and cause further issues for the tree, however, the tree is the responsibility of the Glenavon Court residents. It was noted that the Beer Festival had been cancelled for 2020 as has the Fireworks Night.
3. Footpaths – a broken stile on the footpath which runs parallel to the railway line had been reported, Cllr Dupree will mention this to the landowner..
4. Area Committee and Community Area Transport Group – the CATG had held a virtual meeting earlier in the evening, the issues regarding speeding had been raised and the use of the Auto Speed Watch used by various parish councils. The Malmesbury Community Trust had been approached by the Minety Village Shop committee for funding towards the possible purchase of a facility to enable them to open a café. The Parish Council felt that, initially, the shop committee could trial a weekly café in the village hall to test the viability of the project.
5. Speeding issues and dangerous driving through the villages – initial results from the Auto Speed Watch device, positioned along the B4040, have been received and Wiltshire Council has been looking through the data from the four cameras in the North Wiltshire area and is in conversation with the police to continue to put pressure on them to work with the data the devices are creating. Wiltshire Council has also requested that if a commercial vehicle is identified, could a note be taken of the details so that they can contact the businesses. The latest findings, with over 1,200 vehicles in excess of 40mph, are to be sent to Wiltshire Council and, it is hoped, will be used at a presentation on 29 September by Tim Gibbs (Auto Speed Watch) with Wiltshire Officers Ollie Phipps and Jane Deeley, together with Cllr Berry, to advise the police of the validity of the data.
6. Village Hall – the village hall has re-opened this month and there was an official opening of the village shop on Saturday 5 September.
7. Treasurer’s report – the report was noted
8. School Liaison – nothing to report
9. Working with the Parish Steward – the Parish Steward has looked at the blockages of grips by school and the gully tanker has been booked to clear silt etc. It was noted that a couple of sandbags had been left in the drains by Sawyers Hill, possibly left behind from recent roadworks.
10. Play equipment – The RoSPA review has been booked for September, the report will be issued to all Councillors as soon as it has been received.
11. Flood and resilience issues – Cllr Hilliar had reported that during August, Wiltshire Officer, Richard Williams, had sent confirmation of funding from the Environment Agency to allow for the modelling/design of the flood storage at the playing fields. Mr Williams has been in initial discussions with Atkins (as the Council’s consultants) about the scope, but the wheels are moving forward again. Once the studies are done and the drawings prepared, there will need some method of discussion with the Parish Council, the MPFA and the adjacent householders to go over the plans and confirm acceptance. Mr Williams has been on leave during much of August, so no further details are available at present.
12. Volunteer Emergency Telephone Service (VETS) – there have been no calls received to date, however, Cllr Morrison felt that there may be some merit in using the What3Words app to make posters for various locations for non-residents to use in case of an emergency. This is to be discussed at the next meeting when Councillors will be able to bring forward appropriate locations. Cllr Read asked if there could be a light at the Upper Minety defibrillator site in case it was required after dark, however it was thought that the box had a light inside, Cllr Read agreed to check.
13. Food bank – at present, there has been no call on the service, however the Parish Council agreed that the food bank should remain on site should there be a second spike in Covid-19 and with the furlough scheme finishing next month, families may find they need the facility. The MPFA pavilion has the space until November, possibly until the new year.
14. **Planning**

**Applications received for observation**

1. **Application:** 20/06452/FUL

**Proposal:** Garage conversion and single storey extension to rear to form annexe and associated alterations

**Address:** 8 Chambon Close, Minety

**Decision:** No objections

1. **Application:** 20/06319/FUL

**Proposal:** New equestrian ‘American barn’, all weather exercise arena and change of use of land for the keeping of horses.

**Address:** Acres Farm, Minety

**Decision:** No objections

1. **Application:** 20/06711/FUL

**Proposal:** Two storey rear extension and attic conversion over garage.

**Address:** 12 Sawyers Rise, Sawyers Hill, Minety

**Decision:** No objections

1. **Application:** 20/06539/FUL

**Proposal:** Construction of Triple Bay Garage with Room Above

**Address:** Fairfield Manor, Hornbury Hill, Minety

**Decision:** It was commented that this appeared to have been constructed already.

**Applications determined – Approved with conditions**

1. **Application:** 20/03575/FUL

**Proposal:** Erection of replacement dwelling.

**Address:** Acres Farm, Minety

1. **Application:** 20/01662/FUL

**Proposal:** Erection of replacement stables and enhanced access apron together with relaxation of personal use limitation

**Address:** Sambourne Bridge Stables, Sambourne Road, Minety

1. **Application:** 20/04956/FUL

**Proposal:** Partial Change of Use from D1 Nondomestic to Shop, Takeaway and Cafe. To Allow the Operation of a Community Shop and Offer Hot Takeaway Food and Drinks with Seating Area Inside

**Address**: Village Hall, Hornbury Hill, Minety

1. **Application:** 20/04162/FUL

**Proposal:** Proposed access track (relocation of track approved under application 18/10083/FUL).

**Address:** Land off Ashton Road, Ashton Road, Minety

1. **Application**: 20/05401/FUL

**Proposal**: Demolition of existing garage and conservatory and construction of new single storey extension with internal alterations and external landscape alterations.

**Address**: Pendower, Station Approach, Minety

**Undetermined applications:**

1. **Application:** 20/03439/FUL *(Target decision date 28 August 2020)*

**Proposal:** Demolition of 4 no. semi-detached dwelling houses; and erection of 1 no. detached dwelling (new build) with associated outbuilding; and the conversion of a barn to form 1 no. detached dwelling.

**Address:** Swillbrook Farm Cottages, County Boundary South To Swillbrook House, Swillbrook

1. **Application:** 20/04063/FUL *WITHDRAWN*

**Proposal:** Proposed access (retrospective).

**Address:** Moor Farm, Ashton Road Minety

1. **Application:** 20/04180/VAR *(Target decision date 25 September 2020)*

**Proposal:** Variation of condition 2 18/10083/FUL relating to approved plans and removal of condition 8 relating to access

**Address:** Land off Ashton Road, Ashton Road, Minety

1. **Application**: 20/05504/CLE *(Target decision date 17 Sept 2020)*

**Proposal**: Certificate of lawfulness application for commercial equestrian use (riding arena)

**Address**:  Moor Farm, Ashton Road, Minety

1. **Application**: 20/05758/VAR *(Target decision date 4 Sept 2020)*

**Proposal:** Variation of condition 4 of 18/02981/FUL relating to an extension on time for the siting of a mobile home.

**Address:** Moor Farm, Ashton Road, Minety

1. **Correspondence and administration** 
   1. Website review – the new website has proved problematical as the developer has not completed all the work as instructed, has been slow in implementation, not rectified errors noted and failed to keep to promised dates. If this situation does not improve, it was suggested that the Parish Council seeks an alternative provider.
   2. Future meetings – the Parish Council has been offered the Main Hall at the same cost as the Committee Room, however the availability would need to be confirmed and social distancing rules would need to be followed. At the moment, the majority of the Parish Council preferred to keep to virtual meetings, as recommended by NALC.

Cllr Morrison gave his apologies as he had to leave the meeting due to work commitments.

* 1. Developers’ correspondence re 20/03528/FUL - Provision of a renewable energy scheme on land at Minety Substation - a virtual meeting between the Chairs of Minety, Charlton and Hankerton had taken place earlier in the summer, the key points to come forward were:

* The need for the three Parish Councils be ready to broach the subject of Community Benefit with the developers, in a timely fashion if and when permission is granted.  Local residents must not be led to think that this is in any way selling-out on the objections submitted by two Parish Councils
* There was agreement by all three to move together on potential Community Benefit.
* There was discussion about what to ask for and wanted to use the Stanton Fitzwarren example as a start point, however, this Parish had requested a solar farm as it did not want further development in the area.
* Hankerton would discuss with Cllr Toby Sturgis about the likely timescale for the Wiltshire Council decision, whether the application has been called in, if not Hankerton will prompt him.
* Open to Parish Councils to hold discreet discussions with Councillors, but anyway to discuss at the September Parish Council meetings
* Chairmen to meet again after the early-September meetings.

The Parish Council discussed the options and remained steadfast in its objections and should the application go to the Planning Committee, it was noted that although only three people can speak for the application and three against, this would be open for members of the public to attend as well.

1. **Payments to be authorised by the Parish Council**
   1. Clerk’s salary – July & August – gross £451.00
   2. Zoom subscription 2 mths £28.78
   3. Gift for volunteer £40.00
   4. Whitehill website 2 mths £90.00
   5. Bus Shelter Silver Street 9 weeks, Upper Minety 1 wk £60.00
   6. Mindvision (leaflets) £67.00
   7. Insurance renewal (Came & Company) £1.120.75

These payments were authorised by the Parish Council

It was noted that the Upper Minety bus shelter would be cleaned by the same person as the Silver Street shelter, as from the start of September.

Before the meeting closed, Cllr Jonathan Shephard announced that he would be standing down as he will be commencing training course, starting later in September. Cllr Shephard was thanked for his work and wished all the luck for his future.

1. **Date of next meeting -** Monthly meeting Tuesday 13 October 2020 venue to be confirmed

The meeting closed at 8:42pm