MINETY PARISH COUNCIL

#### Minutes of Parish Council Virtual Meeting on 10 November 2020

**Councillors:**  Mr R Hilliar(Chairman); Mrs S Crompton; Mrs A Dupree; Mr R Gardner; Mr E Morrison;

Mr John Shephard.

**In attendance:** Ms V Hourihane (Clerk); Wiltshire Cllr Berry and a member of the public, name noted.

The meeting commenced at 07:30 pm

Prior to the meeting Mr Richardson addressed the Parish Council regarding planning application, 20/08854/FUL. He and his family had moved in over two years ago and when they purchased the property, they knew it would be a project. The current property has three bedrooms and with a growing family, now is the time to enhance site. Mr Richardson had taken advice from architects; however he had not gone to Wiltshire Council for pre-application advice. Mr Richardson was thanked for his presentation and he left the meeting.

1. **Apologies for absence**

Apologies for absence, accepted by the Council, were received from Cllr Read, and Cllr Gardner for a delayed attendance

1. **Parish Newsletter**

It was noted Cllr Read had been due to take the notes for the December/ January newsletter, due to his absence Cllr Hilliar agreed to take the notes.

1. **Parish Council Vacancy**

There are still vacancies on the Council.

1. **Dispensations / Declarations of Interest**

There were declarations of interest from Cllr Gardner, applicant to planning application: 20/08398/LBC; Cllr Dupree as a neighbour of the same application, and Cllr Crompton, neighbour to planning application: 20/08854/FUL. The declarations of interest were noted, however, due to a shortage of councillors, Cllrs Crompton and Dupree would not be asked to leave the meeting.

1. **Minutes from the previous meetings held on 13 October 2020.**

The minutes from the meeting held on 13 October 2020 were approved by the meeting and will be signed by the Chairman as a true and correct record at an appropriate time.

1. **Matters arising from the minutes**

The casing for the defibrillator at the playing fields has been ordered.

Gigaclear have yet to clear the grips they blocked along Dog Trap Lane and remove traffic cones and fencing from Ashton Road. It was noted that the Parish Council might consider the purchase of some cones in the event of future flooding issues and road closures, for example Remembrance Day event.

1. **Officers Report / Parish Matters**
2. Minety Playing Fields Association – ditch repair & car park repair. Cllr Morrison reported that the MPFA were looking at repairing the ditch where it had been blocked up with concrete, the costs would be in the region of £5,000 and the MPFA were looking for up to 50% from the Parish Council to assist in these works Cllr Morrison was advised to approach the Area Board, through Wiltshire Community Engagement Manager, Ollie Phipps. There are further works to be carried out at the car park and the row of trees by Glenavon Close.
3. Footpaths – the poor state of a stile at Acres Farm had been reported to the Parish Council, Cllr Dupree has spoken to the landowner who has agreed the stile needs to be sorted once the weather improves.
4. Area Committee and Community Area Transport Group – the next meeting has been cancelled due to lack of business
5. Speeding issues and dangerous driving through the villages – there was no further report as the Community Speedwatch Group are unable to meet due to the lockdown, however it was noted that the police are looking more favourably on the use of the Auto Speedwatch device.
6. Village Hall – it was noted that the Village Hall has had to close again and the Committee are to be reminded that grants should be available to the hall as part of the County Grants for Leisure and Retail affected by the lockdown.
7. Treasurer’s report including draft precept budget 2021-22 – the report was noted and the draft precept budget noted, Councillors were reminded that the budget for the precept 2021-22 needed to be agreed by the end of the year.
8. School Liaison – there was nothing to report, however the Parish Council agreed that the surplus hand sanitisers, purchased for the volunteers during the first lockdown, should be given to the school.
9. Working with the Parish Steward – there is a pothole along Oaksey Road entering the village from the Oaksey direction. It was noted that Gloucestershire Highways have repaired their section of Bunny Lane, which leaves the Wiltshire section looking in need of repair.
10. Play equipment – Cllr Crompton had contacted the contractor used for repairs last year to make regular checks of the play equipment to ensure the safety of the users. He has agreed to this and just needs confirmation of the regularity of the checks for a full quote. Cllr Morrison was still waiting on quotes for repairs to the fencing.
11. Flood and resilience issues – Cllr Hilliar has tried to meet up with Wiltshire Council Drainage Engineer, Richard Williams, this will probably not take place until after the lockdown.
12. Food bank – the Parish Council had agreed to forward the supplies to the Malmesbury food bank as there had been no usage to date, however, Malmesbury food bank refused the offer as it has more than enough supplies at present. Other charities are to be sought, foodbanks in Swindon or Cirencester or possibly the Yellow Bus scheme in Cirencester or Green Hut scheme in Swindon.
13. Neighbourhood Watch Group – the Neighbourhood Watch Group appears to have disbanded; Cllr Hilliar to see if there is any appetite to re-invigorate the scheme in the area
14. **Planning**

**Applications received for observation**

Cllr Gardner withdrew from the meeting

1. **Application:** 20/08398/LBC

**Proposal:** Convert attached outbuilding to home office: form connecting doorway, alterations to existing outbuilding doors, insertion of new window and air brick

**Address:** Tellings Farm House, Ashton Road, Minety,

**Decision:** No comments due to lack **of** knowledge on heritage issues

Cllr Gardner returned to the meeting

1. **Application:** 20/08854/FUL

**Proposal:** Erection of replacement dwelling

**Address:** Meadow View, The Common, Minety

**Decision:** No objections, however re-assurance was required that construction vehicles would be kept on site not on the road.

1. **Application:** 20/09054/FUL

**Proposal:** Erection of Stables, Outdoor Riding Arena, Horse Walker, 2no. Agricultural

Buildings, Farm Office, New Access and Associated Alterations and

Landscaping

**Address:** Swillbrook Farm, Swillbrook, Minety,

**Decision:** No objections on the assumption that this would be for private use.

**Applications determined – Approved with conditions**

1. **Application:** 20/07601/FUL

**Proposal:** Proposed two storey side, front extensions and internal alterations to a detached

cottage.

**Address:** Jumar, Junction With Flisteridge Road South And East To Emmet Hill, Upper Minety

**Applications determined - Refused**

None received

**Undetermined applications:**

1. **Application**: 20/05504/CLE *(Revised target decision date 20 Oct 2020)*

**Proposal**: Certificate of lawfulness application for commercial equestrian use (riding arena)

**Address**:  Moor Farm, Ashton Road, Minety

1. **Application:** 20/06319/FUL *(Target decision date 21 Sept 2020)*

**Proposal:** New equestrian ‘American barn’, all weather exercise arena and change of use of land for the keeping of horses.

**Address:** Acres Farm, Minety

1. **Application:** 20/06539/FUL *(Revised target decision date 13 Nov 2020)*

**Proposal:** Construction of Triple Bay Garage with Room Above

**Address:** Fairfield Manor, Hornbury Hill, Minety

1. **Application:** 20/07252/FUL *(Target decision date 20 Oct 2020)*

**Proposal:** Replacement garage

**Address:** Field End, The Crossing, Minety

1. **Application:** 20/07311/FUL *(Target decision date 22 Oct 2020)*

**Proposal:** Replace existing timber shed with new outbuilding

**Address:** Isaacs Cottage, Ashton Road, Minety

1. **Application:** 20/07846/OUT *(Target decision date 23 Nov 2020)*

**Proposal:** Erection of up to Four Dwellings with Parking, Gardens and Associated Infrastructure.

**Address:** Land At London Lane, Minety

1. **Application:** 20/08263/FUL *(Target decision date 19 Nov 2020)*

**Proposal:** Single storey side and rear extensions

**Address:** Robinswood House, Upper Minety

1. **Correspondence and administration**
	1. Website review – Cllr Morrison cancelled the website agreement with TEEC as no progress had been made and requests for amendments ignored. The Parish Council agreed there should be no future dealings with TEEC, as the company had appeared to overstretch itself and for Cllr Morrison to pursue other avenues.
	2. Future meetings – NALC continue to recommend virtual meetings, Councillors agreed they would feel more comfortable with virtual meetings in the current climate. It was noted that the Village Hall’s Treasurer had asked if the Parish Council would be using the hall in December as another group had requested a booking. The clerk will inform them of the availability for December, however, the dates for 2021 have been booked
	3. 20/03528/FUL - Provision of a renewable energy scheme on land at Minety Substation. There was no further information on the progress with this application. It was noted that Wiltshire, as a county, was being targeted for these constructions with additional sites proposed further along the B4040 towards Malmesbury and just over the border at Kemble.
	4. Review of the grass cutting contract, a quote had been received for the revised grass cutting areas, Cllr Morrison had another quote due and then the decision can be made.
	5. Garage at Upper Minety – the former tenant has decided not to renew the lease for the land and garage; however, it appears that the “garage” is in the form of a dilapidated shed, the Parish Council will consider its future use (e.g. whether it should be pulled down and the land offered as an allotment to an Upper Minety resident).

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1. **Payments to be authorised by the Parish Council**
	1. Clerk’s salary – October – gross £225.50
	2. Zoom subscription £14.39
	3. Bus Shelters 4 weeks £48.00
	4. Idverde 3 mths waste collection Oct – Dec £109.20
	5. Community Heartbeat Trust, replacement defibrillator casing £810.00

(inc VAT and installation)

These payments were authorised by the Parish Council

1. **Date of next meeting -** Monthly meeting Tuesday 8 December 2020 venue to be confirmed

The meeting closed at 8:32pm