MINETY PARISH COUNCIL

#### Minutes of Parish Council Meeting on 10 March 2020

Venue – Village Hall Minety

**Councillors:** Mr R Hilliar (Chairman); Mrs S Crompton; Mrs A Dupree; Mr R Gardner;

Mr E Morrison; Mr A Read; Mr J Sheppard.

**In attendance:** Ms V Hourihane (Clerk)

The meeting commenced at 07:30 pm

1. **Apologies for absence**

Apologies for absence accepted by the Parish Council were received from Cllrs D’Ambrosio and Berry.

1. **Parish newsletter**

It was noted that Cllr Crompton would take the notes for the April newsletter.

1. **Dispensations / Declarations of Interest**

Cllr Gardner declared an interest in planning application 20/00886/VAR as a neighbour to the applicant.

1. **Minutes from the previous meetings held on 11 February 2020**

The minutes from the meeting held on 11 February 2020, circulated previously, were approved by the meeting and signed by the Chairman as a true and correct record

1. **Matters arising from the minutes**

546-5ix –The missing signpost at the junction of Ashton Road, has been replaced.

565 – 5 Cllr Hilliar spoke to Chris Morris, Community Engagement Manager for Gigaclear and Cllr Read will liaise with him regarding the blocked drain along Dog Trap Lane, which should be resolved, shortly.

564-6ii – Idverde has been contacted regarding the additional bin collections at the Playing Fields, Mike Ware Idverde Area manager has agreed that they can do this, however no contract has been received.

564-6xi – Cllr Read has collected the key for the Upper Minety notice board, however not all the keys have been re-allocated and the clerk will get copies for the Silver Street notice board.

1. **Parish Council Vacancy**

Notification has been received from Wiltshire Council that the Parish Council may co-opt another member. There have been no applications forwarded to the clerk to date, the vacancy will be notified in the parish newsletter.

1. **Officers Report / Parish Matters**
2. Minety Playing Fields Association – the MPFA had commented that Idverde has yet to collect the waste from the addition bins.
3. Footpaths – Cllr D’Ambrosio had reported that he had assessed over 6 miles of footpaths over the recent month and the only issue was tree debris to the rear of Sawyers Close, he had cleared one back but the other tree could affect a fence to an adjacent property as, as the footpath has notification that Wiltshire Council have responsibility, the clerk will inform Wiltshire Council of the damaged tree.
4. Area Committee and Community Area Transport Group – from the recent meeting, it was noted that approval had been given for the purchase of the auto Speedwatch devices and Minety Parish Council was successful in its request to trial them. The Parish Council thanked Fred Mann for compiling the application. Cllr Hilliar spoke to the Chair of Ashton Keynes regarding the potential for liaising over flooding issues, Ashton Keynes have promised to respond at some point, but this does not appear to be a high priority for them. The Wiltshire Council Community Engagement Officer, Penny Bell, had been unable to attend, however her Team Leader had indicated that once the MPFA had a clear plan for an All Weather Surface, they should approach the Area Board who have other contacts, regionally and nationally, so there are other funding options on which the Area Board may be able to advise the MPFA. Cllr Hilliar confirmed that the Parish Council would support such an application. A local YMCA had been awarded £2,500 at the meeting. It was noted that the next Community Area Transport Group meeting has been scheduled for 17 March.
5. Speeding issues and dangerous driving through the villages – following concerns regarding the deployment of the speed indicator devices (SIDs), it was confirmed that Charlton Parish Council had sent a volunteer to a course, which enabled the issuing of a Street Scene licence and there was a potential to have the assistance of the qualified volunteer to assist Minety in the deployment of the SIDs. The Community Speedwatch had been approached with regard to the level of involvement. They are content to move the equipment, but would like the Parish Council to hold the data and retain responsibility location of the SID sites. Cllr D’Ambrosio had previously agreed to handle the data and it was proposed that he contacts Charles Cook to advise on how the data is obtained.
6. Village Hall – there had been a meeting, recently, but there was nothing no report
7. Treasurer’s report – it was noted that the Community Funding from the Kilmorey 2016 Trust had been received and from the owners of the Battery Storage facility.
8. School Liaison – it was noted that the ditches around the school were in need of clearance, Cllr Crompton will follow this through with Wiltshire Council being the organisation which has the grounds maintenance contract for the school.
9. Working with the Parish Steward – the parish steward continues with minor road repairs, ditch clearance and sign cleaning on a regular basis. It was noted there were several potholes along Crossing Lane between the level crossing and the junction at Swillbrook.
10. Play equipment – Cllr Morrison has been investigating funding streams to aid the construction of an all-weather multi use games area within the playing fields. The Parish Council agreed that it would support the project to assist in match funding. The amount to be confirmed once the size and scale of the project had been decided.
11. Flood and resilience issues – at the Operational Flood Working Group (North) attended by Cllr Hilliar on 12th February, the planned Playing Fields water retaining scheme was raised, but approval has not been obtained from the Environment Agency yet for the modelling of the scheme (which will cost £30K) due to the Environment Agency focus on other areas of the country following the recent floods. It was agreed this project needs to be pushed at every meeting, once the weather improves, hopefully there will be more focus on this matter. Renate Malton, from Wiltshire Council had forwarded a community resilience for emergency planning grant opportunity, which was discussed by the Parish Council.
12. Minety Battery Storage Project – It was noted that the funds from the Kilmorey Trust had been received, as had the funds from the Chinese companies.
13. Minety Clean Up day – Mrs Hampton has organised the Minety Clean Up Day for 28 March, meeting at the Playing Fields at 10am, equipment will be provided.
14. Village Emergency Telephone Service (VETS) – Cllr Morrison has recruited the required 10 volunteers, successfully, registered with the VETS organisation and waiting for an invoice, which, once paid, will allow the service to go live. Cllr Morrison will then arrange for training of the volunteers for the VETS scheme.
15. Annual Parish Meeting – the clerk will ascertain availability of the Village Hall for the preferred dates of Monday 6 April or Thursday 2 April.
16. **Planning**

**Applications received for observation**

Cllr Gardner withdrew from the meeting

1. **Application:** 20/00886/VAR

**Proposal:** Variation of Condition 3 of 18/02981/FUL to allow Barn to be Occupied as an Independent Dwelling

**Address:** Moor Farm, Ashton Road, Minety

**Decision:** The Parish Council re-iterated its previous comment that the accommodation should remain ancillary to the residential use of the main dwelling, known as Moor Farm.

Cllr Gardner returned to the meeting

1. **Application:** 20/01161/FUL

**Proposal:** Proposed remodelling of bungalow into two storey dwelling with detached double garage

**Address:** Lime Trees, Entrance to Stert Farm South to Junction with St Leonards Close, Upper Minety

**Decision:** No objection

**Applications determined – Refused**

1. **Application**: 19/10259/FUL

**Proposal**: Extension of existing Gypsy/Traveller site with 4 no. additional pitches including 4 no. day rooms, 4 no. mobile homes, 4 no. touring caravans, and associated works

**Address**: Land adjacent to B4040, Minety

**Undetermined applications:**

1. **Application**: 19/08282/FUL *Target decision date 29 Nov 2019*

**Proposal**: Retention of replacement workshop / incidental outbuilding

**Address**: Land at The White Horse House, Station Road, Minety

1. **Correspondence and administration**
	1. Wilts Council newsletter – circulated previously and noted
	2. Website review – it was agreed that the current website needed to be updated in line with the recommendations of the service provider, with links to the Minety Facebook and other local organisations websites, making the website more Parish Council orientated. Cllr Hilliar will co-ordinate with the service provider and ask for a mock-up which can be reviewed by the Parish Council, there will be a further review after that point.
	3. Wiltshire Council Green Infrastructure and Open Space Study – it was noted that an area of “green space” behind the village hall, was missing from the maps provided. This will be reported back to Wiltshire Council.
	4. Grant making policy – the Councillors will review the draft policy for the granting of Section 137 grants and decide on their approach at the next meeting. The Policy is being developed to improve decision making by Councillors for potential applications.
	5. Internal Auditor – the Parish Council agreed the appointment of the previous internal auditor, Joyce Turner, clerk of the Burbage Parish Council.
2. **Cheques**

The Parish Council confirmed the payments as set out below.

1. Clerk’s salary – Feb 20 – net £268.07
2. HMRC PAYE Feb 20 £13.80
3. Minety Village Hall – Feb 20 £6.00
4. Whitehill website 1 mth £45.00
5. Safety Signs4less £30.30
6. Bus shelter cleaning (Silver St) 4 wks £12.00

The Parish Council considered the fee paid to the cleaners of the bus shelters and agreed this should be raised to £6.00 per week per bus shelter. The vacancy for the cleaning of the Upper Minety bus shelter will be placed in the newsletter.

1. **Date of next meeting**

Monthly meeting Tuesday 14 April 2020 at Minety Village Hall

The meeting closed at 9:06pm