MINETY PARISH COUNCIL

#### Minutes of Virtual Parish Council Meeting on 9 June 2020

**Councillors:** Mr R Hilliar (Chairman); Mrs S Crompton; Mrs A Dupree; Mr R Gardner; Mr A Read;

Mr J Sheppard.

**In attendance:** Ms V Hourihane (Clerk); Wiltshire Cllr Berry; 3 members of the public, names noted

The meeting commenced at 07:30 pm

Prior to the meeting, Mr Powers, on behalf of his clients, presented the Parish Council with the plans for application 20/03439/FUL. It was explained that the proposal was to replace the 2 semi-detached properties with a single dwelling which would be built with materials in keeping with the area. The barn would also be converted to residential. The new building would be outside the flood zone, which is not the case for one of the semi-detached properties. The plans included renovating the entire site by improving the ditches and farmland. It was noted that pre-planning advice had not been taken, as it was considered that the plans for the property were in keeping with planning policies.

Mr Powers was thanked for his presentation and 2 members of the public left the meeting.

1. **Apologies for absence**

Apologies for absence accepted by the Council were received Cllr Morrison.

1. **Parish Newsletter**

It was noted Cllr Hilliar would be taking the notes for the June newsletter.

1. **Parish Council Vacancy**

No applications have been received to date.

1. **Dispensations / Declarations of Interest**

There were declarations of interest received from Cllr Gardner to planning application 20/04063/FUL as a neighbour to the property.

1. **Minutes from the previous meetings held on 12 May 2020, April Planning electronic meeting.**

The minutes from the meeting held on 12 May 2020 were approved by the meeting and will be signed by the Chairman as a true and correct record at an appropriate time.

1. **Matters arising from the minutes**

564-6xi – Mr D’Ambrosio has handed over the Silver Street notice board key to Cllr Read

569-vi; vii; viii – the AGAR has been signed and sent off to the external auditors.

1. **Officers Report / Parish Matters**
2. Minety Playing Fields Association – there was nothing to report
3. Footpaths – the style on footpath 8 adjacent to the B4040 (westbound side) has been confirmed as repaired, there has been no response from the other two landowners. It was noted that the recent fire in a hayfield may have been the result of a cigarette dropped while walkers were crossing the field.
4. Area Committee and Community Area Transport Group – the next meetings have been cancelled
5. Speeding issues and dangerous driving through the villages – the clerk had followed up with Wiltshire Council the subject of the Auto Speed Watch device had been awarded by the Area Board to the parish earlier in the year. The Community Engagement Officer, Ollie Phipps had responded that as the Police would not support the information gleaned from the device, Wiltshire Council would not be pursuing the purchase. Cllr Berry reported that the Area Board were aware of the stance of the Police, however, had confirmed they would purchase two devices, one would be for Minety. Cllr Berry would contact Ollie Phipps to confirm with him, the decision that had been made by the Area Board.
6. Village Hall – it was noted that the village shop may become permanently based in the Committee Room.
7. Treasurer’s report – the report was noted
8. School Liaison – nothing to report
9. Working with the Parish Steward – the Parish Steward is continuing to check for minor issues in the parish. It was noted that the verge cutting in the parish, undertaken by Wiltshire Council, has been prioritised as junctions to be maintained first with general verge cutting to be completed later in the summer, however, if anyone considered the growth of the verges made the safety of road users an issue, they can report the issue to Wiltshire Council using the My Wilts App.
10. Play equipment – Cllr Morrison has padlocked the play equipment as the zip ties have been broken and people have been using the equipment. The keys to the padlocks are with the MPFA.
11. Flood and resilience issues – nothing to report
12. Village Emergency Telephone Service (VETS) – still waiting on information from the VETS scheme for instructions and cards to distribute the number etc. The phone number to be used to alert the volunteers will be 01666 800212, but it has not been tested yet. Once the instructions have been received, VETS will be advertised in the parish newsletter each month and there will be a leaflet drop.
13. Food bank – there have been many donations received, at present there has been no call on the service and no more donations can be taken at present as there is no more storage available. It was noted that the volunteer group formed at the commencement of the lockdown would be easing back to ensure the services offered were not abused and to maintain the goodwill of those who had volunteered. Thanks were given to Cllr Crompton for all her work during this period, as well as all who had assisted, unstintingly.
14. **Planning**

**Applications received for observation**

1. **Application:** 20/03439/FUL

**Proposal:** Demolition of 4 no. semi-detached dwelling houses; and erection of 1 no. detached

dwelling (new build) with associated outbuilding; and the conversion of a barn to

form 1 no. detached dwelling.

**Address:** Swillbrook Farm Cottages, County Boundary South To Swillbrook House, Swillbrook

**Decision:** No objections

Mr Powers left the meeting

1. **Application:** 20/03575/FUL

**Proposal:** Erection of replacement dwelling.

**Address:** Acres Farm, Minety

**Decision:** No objections

The following application was moved to the end of the meeting to allow Cllr Gardner to leave the meeting

1. **Application:** 20/04063/FUL

**Proposal:** Proposed access (retrospective).

**Address:** Moor Farm, Ashton Road Minety

**Decision:** Due to issues with accessing the plans on the Wiltshire Council website, Councillors were asked to email their comments by 16 June 2020, prior to the consultation expiry date

**Applications determined – Approved with conditions**

1. **Application:** 20/03408/TPO

**Proposal:** See Schedule of Works

**Address:** 2 Manor Cottages , Silver Street, Minety,

1. **Application:** 20/02430/FUL

**Proposal:** Double and single rear extension and garage conversion

**Address:** 2 Manor Cottages, Silver Street, Minety

**Undetermined applications:**

1. **Application:** 20/01662/FUL *(Target decision date 22 April 2020)*

**Proposal:** Erection of replacement stables and enhanced access apron together with relaxation of personal use limitation

**Address:** Sambourne Bridge Stables, Sambourne Road, Minety

1. **Application:** 20/01824/FUL *(Target decision date 8 June 2020)*

**Proposal:** Proposed Annex to Rear Elevation

**Address:** Yadeno Malmesbury Road Minety

It was noted this application had been *APPROVED WITH CONDITIONS*

1. **Application:** 20/02844/FUL *(Target decision date 12 June 2020)*

**Proposal:** New front porch and side window

**Address:** Oak Tree House, Upper Minety

1. **Correspondence and administration**
2. Website review – Cllr Morrison has been reviewing the current website and has sourced three other options, the preferred choice appears to be TEEC, which complies with legislation regarding Parish Councils and their websites. Cllr Morrison had sent information out to the Councillors and proposed to use the TEEC platform. Cllr Hilliar said that the suggested option of a “.gov” site should be taken up but suggested that the option of advertising be discussed at a later date – he wanted to ensure this did not adversely affect the Parish Newsletter.

The transfer to a new provider should be implemented seamlessly so there is no gap in the parish’s on-line presence.

The proposal was seconded by Cllr Dupree, voted in favour, unanimously.

1. **Payments to be authorised by the Parish Council**
2. Clerk’s salary – May 20 – gross £225.50
3. Zoom subscription £14.39
4. Postage £8.95
5. Internal Audit – gift £30.00
6. Whitehill website 1 mth £45.00
7. Bus Shelter Silver Street 4 weeks £24.00
8. WALC membership £604.14
9. Ian Tritton, grass cutting £185.00
10. Community Heartbeat (defibrillator maintenance) £198.00

The Parish Council authorised the above payments

1. **Date of next meeting -** Monthly meeting Tuesday 14 July 2020 venue to be confirmed

It was noted that due to the current conditions, the Garden Competition would be held over until next year.

The meeting closed at 8:44pm