MINETY PARISH COUNCIL

#### Minutes of Parish Council Virtual Meeting on 14 July 2020

**Councillors:** Mr R Hilliar (Chairman); Mr E Morrison; Mrs A Dupree; Mr R Gardner; Mr A Read;

Mr J Sheppard.

**In attendance:** Ms V Hourihane (Clerk); Wiltshire Cllr Berry.

The meeting commenced at 07:30 pm

1. **Apologies for absence**

Apologies for absence, accepted by the Council, were received from Cllr Crompton

1. **Parish Newsletter**

It was noted Cllr Gardner would be taking the notes for the August newsletter.

1. **Parish Council Vacancy**

No applications have been received to date.

1. **Dispensations / Declarations of Interest**

There were no declarations of interest.

1. **Minutes from the previous meetings held on 9 June 2020, April Planning electronic meeting.**

The minutes from the meeting held on 9 June 2020 were approved by the meeting and will be signed by the Chairman as a true and correct record at an appropriate time.

1. **Matters arising from the minutes**

It was noted that Mrs Hampton, who has co-ordinated the Minety Clean-up days for many years, has decided to step down from the organising of the event. Cllr Morrison agreed to take over co-ordinating of the annual Spring event. Wiltshire Council are to be asked if the village could hold a Clean Up day later in the summer.

1. **Officers Report / Parish Matters**
2. Minety Playing Fields Association – the pavilion has been open for the last two weekends, with limited opening hours, initially this has been well attended. There is a one-way system in place and adherence to social distancing guidelines. It was noted the kitchen has been retiled and is ready to be refitted. There had been correspondence with residents at Glenavon Court, regarding footballs being kicked over the wall, the MPFA have purchased a net which will be erected and should prevent future incidents. Referees are to be asked to remind players that bad language during matches will not be tolerated. A letter has been drafted to go to the Glenavon Court residents to update them with the efforts being made by the MPFA to resolve the issues.
3. Footpaths – no issues have been reported to the Parish Council.
4. Area Committee and Community Area Transport Group – the next meetings have been cancelled
5. Speeding issues and dangerous driving through the villages – the Auto Speed Watch device has been received and has been positioned along the B4040, initial results should be available at the next meeting. The issue of parking at Cantor’s Way has been raised by a parishioner, along with speeding along the B4040, the police have been informed. Unfortunately, the Community Speed Watch Group are unable to undertake any sessions due to the Covid-19 situation.
6. Village Hall – it was noted that the village shop may become permanently based in the Committee Room. The Village Hall Management Committee had indicated that it hopes to re-open the hall in September.
7. Treasurer’s report – the report was noted
8. School Liaison – nothing to report
9. Working with the Parish Steward – the Parish Steward is continuing to check for minor issues in the parish. The Upper Minety signpost, along the B4040, has fallen and the Parish Steward is to be asked if he is able to repair it.
10. Play equipment – Cllr Morrison has re-opened the play equipment as per the recommended guidelines, Cllr Crompton was going to ask the company that undertook the repair work last autumn, to check the equipment, prior to the RoSPA inspection in September.
11. Flood and resilience issues – nothing to report
12. Volunteer Emergency Telephone Service (VETS) – still waiting on information from the VETS scheme for instructions and cards to distribute the number etc. The phone number to be used to alert the volunteers will be 01666 800212, has been tested and, although there were a couple of hiccups, seems to work. Once the instructions have been received, VETS will be advertised in the parish newsletter each month and there will be a leaflet drop.
13. Food bank – at present, there has been no call on the service and no more donations can be taken at present as there is no more storage available. The Parish Council agreed that the food bank should remain on site should there be a second spike in Covid-19.
14. **Planning**

**Applications received for observation**

1. **Application:** 20/04162/FUL

**Proposal:** Proposed access track (relocation of track approved under application 18/10083/FUL).

**Address:** Land off Ashton Road, Ashton Road, Minety

**Decision:** No objections

1. **Application:** 20/04180/VAR

**Proposal:** Variation of condition 2 18/10083/FUL relating to approved plans and removal of condition 8 relating to access

**Address:** Land off Ashton Road, Ashton Road, Minety

**Decision:** No objections

1. **Application:** 20/04956/FUL

**Proposal:** Partial Change of Use from D1 Nondomestic to Shop, Takeaway and Cafe. To Allow the Operation of a Community Shop and Offer Hot Takeaway Food and Drinks with Seating Area Inside

**Address**: Village Hall, Hornbury Hill, Minety

**Decision:** The Parish Council supported the application as this will provide a much-needed facility in the community

**Applications determined – Approved with conditions**

1. **Application:** 20/03575/FUL

**Proposal:** Erection of replacement dwelling.

**Address:** Acres Farm, Minety

**Undetermined applications:**

1. **Application:** 20/01662/FUL *(Target decision date 22 April 2020)*

**Proposal:** Erection of replacement stables and enhanced access apron together with relaxation of personal use limitation

**Address:** Sambourne Bridge Stables, Sambourne Road, Minety

1. **Application:** 20/03439/FUL *(Target decision date 24 July 2020)*

**Proposal:** Demolition of 4 no. semi-detached dwelling houses; and erection of 1 no. detached

dwelling (new build) with associated outbuilding; and the conversion of a barn to

form 1 no. detached dwelling.

**Address:** Swillbrook Farm Cottages, County Boundary South to Swillbrook House, Swillbrook

1. **Application:** 20/04063/FUL *(Target decision date 10 July 2020)*

**Proposal:** Proposed access (retrospective).

**Address:** Moor Farm, Ashton Road Minety

1. **Correspondence and administration** 
   1. Website review – Cllr Morrison hopes the staging platform will be available on 15 July 2020, currently no further information has been received but the test site should be available by that date. It is hoped that the new website will be up and running by September, ensuring that the Minety Parish Council website is in line with the updated legislation due to come into force later that month.
   2. Future meetings – the National Association of Local Councils (NALC) had recommended that town and parish councils should continue with virtual meetings for the time being. However, with the shop using the committee rooms at the village hall, the main hall would have to be used once actual meetings can recommence. The need for a meeting in August was discussed and the Parish Council agreed to cancel the August meeting, unless something urgent occurred.
   3. Developers’ correspondence re 20/03528/FUL - Provision of a renewable energy scheme on land at Minety Substation. Cllr Hilliar has been approached to meet with the Chairs of Charlton and Hankerton to discuss any potential Community Benefit for those parishes affected by the Solar Panel Farm, should the application be successful. The Parish Council agreed that he should be able to discuss this with other parish council Chairs.

1. **Payments to be authorised by the Parish Council**
2. Clerk’s salary – June 20 – gross £225.50
3. Zoom subscription £14.39
4. Gift for volunteer £40.00
5. Whitehill website 1 mth £45.00
6. Bus Shelter Silver Street 5 weeks £30.00
7. Mindvision (leaflets) £67.00

The Parish Council authorised the above payments

1. **Date of next meeting -** Monthly meeting Tuesday 8 September 2020 venue to be confirmed

The meeting closed at 8:14pm