MINETY PARISH COUNCIL

#### Minutes of Parish Council Meeting on 11 February 2020

Venue – Village Hall Minety

**Councillors:** Mr E Morrison (Chairman); Mr A Read; Mr J Sheppard; Mr R Gardner; Mrs A Dupree

**In attendance:** Ms V Hourihane (Clerk), Wilts Cllr Chuck Berry

The meeting commenced at 07:30 pm

Prior to the meeting, Cllr Dupree proposed Cllr Morrison Chaired the meeting, seconded Cllr Sheppard, voted in favour.

1. **Apologies for absence**

Apologies for absence accepted by the Parish Council were received from Cllrs Hilliar; D’Ambrosio and Crompton. Cllr Gardner apologised for his delayed attendance.

1. **Parish newsletter**

It was noted that Cllr Read would take the notes for the March newsletter.

1. **Dispensations / Declarations of Interest**

There were no declarations of interest

1. **Minutes from the previous meetings held on 14 January 2020**

The minutes from the meeting held on 14 January 2020, circulated previously, were approved by the meeting and signed by the Chairman as a true and correct record

1. **Matters arising from the minutes**

546-5ix –Wiltshire Officer, Matt Perrott responded to say he thought the signpost had been replaced, however the clerk assured him that the signpost at Ashton Road had not been replaced. After six weeks, Mr Perrott has not responded to this. The clerk will continue to pursue this issue.

565 – 5 There have been issues with the works undertaken by Gigaclear whist completing its cable laying, it would appear that a drain along Dog Trap Lane has been tarmacked over, Cllr Hilliar contacted Gigaclear with the issue, but has not received a response. Gigaclear are to attend the next Area Board meeting, to be held at Ashton Keynes Village Hall on 3 March 2020, Cllr Read agreed to attend the meeting.

564-6ii – Idverde has been contacted regarding the additional bin collections at the Playing Fields, Mike Ware Idverde Area manager has agreed that they can do this, however no contract has been received.

564-iii – the damaged bridge at Gryphon Lodge Farm has been reported to the owner, who responded they were not responsible for the bridge, the issue has been referred to Wiltshire Council.

564-6xi – Cllr Read has collected the key for the Upper Minety notice board, however had received all the keys in Mr Cook’s possession, these are to be re-allocated.

1. **Parish Council Vacancy**

Notification has been received from Wiltshire Council that the Parish Council may co-opt another member. There have been no applications forwarded to the clerk to date, the vacancy will be notified in the parish newsletter.

1. **Officers Report / Parish Matters**
2. Minety Playing Fields Association – the MPFA are considering an all-weather games area, however, the MPFA required assurances that should this go ahead, the Parish Council would maintain the area, as with the play equipment on the site. Cllr Morrison proposed the motion, Cllr Dupree seconded and after discussion; 3 votes in favour, 1 against were recorded.
3. Footpaths – Cllr D’Ambrosio had reported that he had no new issues, however the issues reported to Wiltshire Council had not been resolved.
4. Area Committee and Community Area Transport Group – from the recent meeting, it was noted that the Area Board launched the trial of the Auto Speedwatch in the Malmesbury Area. Parish and Town Councils in the locality were encouraged to bid for the devices. In doing so, they were encouraged to state what they need, why they need it and how they intend to implement it. Bids should be made to the Community Engagement Officer, Penny Bell, by the end of February. Mr Mann, who attended the meeting on behalf of the Parish Council, has offered to put in the bid. It was noted that the Auto Speedwatch devices were not enforcement cameras and take up the same role as traditional Speedwatch cameras. Cllr Gardner had also attended and had forwarded the workshop details, presented by Renate Malton, on flood resilience and how local parishes can develop their flood plans. Matters included what a Flood Resilience Officer does, local flood plans, what flooding is and the effect it can have on communities; Wiltshire Council’s role and responsibilities regarding flooding; the rights and responsibilities of homeowners; encouraging local knowledge and local action. It was noted that the next Community Area Transport Group meeting has been scheduled for 17 March.
5. Speeding issues and dangerous driving through the villages – following concerns regarding the deployment of the speed indicator devices (SIDs), it was confirmed that Charlton Parish Council had sent a volunteer to a course, which enabled the issuing of a Street Scene licence and there was a potential to have the assistance of the qualified volunteer to assist Minety in the deployment of the SIDs. It was noted that the Village Hall had agreed to store the packing in the shed along with the gel sacks and other flood resilience equipment.
6. Village Hall – there was no report
7. Treasurer’s report – it was noted that the Community Funding from the Kilmorey 2016 Trust had been received and that the owners of the Battery Storage facility had requested information regarding the Parish Council and how any Community Funding would be utilised, the clerk had sent the response regarding the ongoing maintenance works required on local amenities.
8. School Liaison – there was no report
9. Working with the Parish Steward – the parish steward continues with minor road repairs, ditch clearance and sign cleaning on a regular basis. No new issues had been identified at this meeting. It was noted that Wiltshire Council has been busy with storm damage clearance.
10. Play equipment – Cllr Crompton had prepared a template for Councillors to use, should any equipment issues be noted. This will be circulated to all Councillors.
11. Flood and resilience issues – as reported earlier in the meeting. It was noted that no issues had been reported following the recent storms. Cllr Hilliar had written to Ashton Keynes Parish Council Chair regarding liaising to gather momentum on the issues along Ashton Road down into the Ashton Keynes Parish, the response had been received earlier in the evening, informing Cllr Hilliar that the Ashton Keynes Chair will discuss this with members in the village who form the sub-committee regarding flooding. Cllr Hilliar intends to attend the Flood Group meeting in Chippenham on 12 February. It was noted that, while the was not a Flood Warden within the parish, there is a select group of individuals who have formed a small working group to try to get the flood concerns under control.
12. Minety Battery Storage Project – as reported earlier in the meeting
13. Minety Clean Up day – Mrs Hampton has organised the Minety Clean Up Day for 28 March, meeting at the Playing Fields at 10am, equipment will be provided.
14. Defibrillators – Cllr Morrison has spoken the Community Heartbeat Trust, the suppliers and maintainers of the defibrillators, and it has been confirmed that both machines are registered and have been since installation. The issue with access concerns the information received by the South West Ambulance Service. Should the information be triaged as a category B incident, then the defibrillators are not identified by the emergency services. The 200 metre restriction does not appear to nationwide, it was noted that some northern areas have a 1600 metre restriction. Cllr Berry confirmed that Wiltshire Council are in discussion with the SWAS regarding the 200m ruling. There was discussion regarding the merits of altering the access to the defibrillator at the Playing Fields. Cllr Morrison proposed to change the access, at a cost of £70 and to set up a Voluntary Emergency Telephone Service (VETS), a service run by 10 volunteers which enables assistance to those when needed, this would cost £40 to set up, an annual maintenance fee of £100 and training for the volunteers for £170. Cllr Dupree seconded the proposal. Voted in favour unanimously. Cllr Morrison agreed to follow up with the actions.
15. **Planning**

**Applications received for observation**

None received

**Applications determined – Approved with conditions**

1. **Application**: 19/09316/VAR

**Proposal**: Variation of condition 7 of application number 17/04125/FUL (Adding three dormer windows to front elevation roof)

**Address**: Land at Fairfield Farm Cottage, Hornbury Hill, Minety

**Applications determined – Prior Approval Granted**

1. **Application**: 19/12061/PNCOU

**Proposal**: Notification for prior approval under Class Q for a proposed conversion of agricultural farm building into 4 dwellings (use class C3) and for associated operational development

**Address**: Barn 1, Fairholme Farm, Dog Trap Lane, Minety

**Undetermined applications:**

1. **Application**: 19/08282/FUL *Target decision date 29 Nov 2019*

**Proposal**: Retention of replacement workshop / incidental outbuilding

**Address**: Land at The White Horse House, Station Road, Minety

1. **Application**: 19/10259/FUL *Target decision date 19 Dec 2019*

**Proposal**: Extension of existing Gypsy/Traveller site with 4 no. additional pitches including 4 no. day rooms, 4 no. mobile homes, 4 no. touring caravans, and associated works

**Address**: Land adjacent to B4040, Minety

1. **Correspondence and administration**
2. Wilts Council newsletter - noted
3. Application for bus shelter cleaning – there had been an application for the cleaning at the Lower Minety bus shelter. The vacancy for the cleaning of the Upper Minety bus shelter will be included in the parish newsletter.
4. **Cheques**

The Parish Council confirmed the payments as set out below.

1. Clerk’s salary – Jan 20 – net £268.27
2. Kingfisher (bin posts) £137.70
3. Wickes (cement) £36.45
4. HMRC PAYE Jan 20 £13.60
5. Minety Village Hall – Jan 20 £6.00
6. Whitehill website 1 mth £45.00
7. **Date of next meeting**

Monthly meeting Tuesday 10 March 2020 at Minety Village

The meeting closed at 8:12pm