MINETY PARISH COUNCIL

#### Minutes of Parish Council Virtual Meeting on 8 December 2020

**Councillors:**  Mr R Hilliar(Chairman); Mrs A Dupree; Mr R Gardner; Mr E Morrison; Mr John Shephard, Mr A Read

**In attendance:** Ms V Hourihane (Clerk); Wiltshire Cllr Berry; a member of the public, name noted

The meeting commenced at 07:30 pm

1. **Apologies for absence**

Apologies for absence, accepted by the Council, were received from Cllr Crompton and from Cllr Morrison for a delayed attendance

1. **Parish Newsletter**

It was noted that there would be no newsletter in January

1. **Parish Council Vacancy**

There are still vacancies on the Council, advertising for the positions is ongoing

1. **Dispensations / Declarations of Interest**

There were no declarations of interest

1. **Minutes from the previous meetings held on 12 November 2020.**

The minutes from the meeting held on 12 November 2020 were approved by the meeting and will be signed by the Chairman as a true and correct record at an appropriate time.

1. **Matters arising from the minutes**

573-6 The casing for the defibrillator at the playing fields has been installed and Cllr Read has renewed the light in the kiosk which houses the Upper Minety defibrillator

573-7-vii The surplus hand sanitisers, purchased for the volunteers during the summer lockdown, have been offered to the school.

573-7-xi It was noted that the food bank items had been offered to Cirencester Foodbank as Malmesbury could not accept any more items. The stock has been moved to Cirencester, Cllr Morrison had circulated a letter of thanks from Cirencester Foodbank, previously

1. **Officers Report / Parish Matters**
2. Minety Playing Fields Association – ditch repair & car park repair. Cllr Morrison reported that the grant application Wiltshire Area Board of £2,500 for the ditch and car park repair had been successful and work should commence in the spring. The MPFA will look to apply for a grant from the capital grant fund still available from Wiltshire Council, which needs to be released before the financial year-end.
3. Footpaths – Cllr Dupree will check the reported collapsed gate to the footpath by the Crossing. It was confirmed that Wiltshire Council are in discussions with the landowner over which footpath 56 traverses regarding issues raised previously.
4. Area Committee and Community Area Transport Group – the grant for the car park and ditch repair at the playing fields had been agreed.
5. Speeding issues and dangerous driving through the villages – there was no further report as the Community Speedwatch Group are unable to meet due to the lockdown.
6. Village Hall – it was noted that the Village Hall committee has erected a Christmas Tree for members of the village to place decorations. Cllr Shepherd has made an ornament on behalf of the Parish Council, which has been placed within the hall.
7. Treasurer’s report including draft precept budget 2021-22 – the report was noted and the draft precept budget for 2021-22 was discussed, A rate of £17,964 (unchanged from 2020-21) was proposed by Cllr Morrison, seconded Cllr Hilliar voted in favour unanimously.
8. School Liaison – there was no report
9. Working with the Parish Steward – the parish steward has been on leave recently, issues along the road opposite Moors Cottages junction, will be raised when the Parish Steward next visits the village. It was noted that Oaksey Lane, by the bridge, has been closed on a regular basis due to flooding. The culverts that were blocked by the Gigaclear contractors have not been cleared. The Parish Council considered the excuse that the company have changed sub-contractors and the current contractors had not been responsible for the damage, to be unsatisfactory; as a company funding the work, it carries the final responsibility. Cllr Read will contact Gigaclear again. The damage along the Common needs to be reported to Wiltshire Council as it is beyond the remit of the Parish Steward.
10. Play equipment – Cllr Crompton had contacted the contractor used for repairs last year to make regular checks of the play equipment to ensure the safety of the users. He has agreed to this and just needs confirmation of the regularity of the checks for a full quote. Cllr Morrison was still waiting on quotes for repairs to the fencing.
11. Flood and resilience issues – Cllr Hilliar advised the Parish Council there had been oil leakage issues in the ditch behind Station Road. The Environment Agency has attended in an attempt to locate the source and it has been traced to further into Derry Park and it has been estimated that around 200 litres have leached into the ditches.
12. Neighbourhood Watch Group – the Neighbourhood Watch Group appears to have disbanded; Cllr Hilliar to see if there is any appetite to re-invigorate the scheme in the area in the new year.
13. **Planning**

**Applications received for observation**

1. **Application:** 20/09679/FUL

**Proposal:** Proposed single and two storey side and rear extensions, proposed bay window

front extensions**.**

**Address:** Church View, Road Through Upper Minety From Flisteridge Road North To Minety Lane, Upper Minety

**Decision:** No objections

1. **Application:** 20/09676/FUL

**Proposal:** Proposed detached garage and convert existing garage into accommodation.

**Address:** Glebe House, Minety

**Decision:** To comment that the proposed detached garage should remain ancillary to the main property.

Late addition

1. **Application:** 20/10048/FUL

**Proposal:** Construction of an oak framed single storey single bay garage with attached side catslide.

**Address:** Southmead, Upper Minety

**Decision:** No objections

**Applications determined – Approved with conditions**

1. **Application:** 20/06539/FUL

**Proposal:** Construction of Triple Bay Garage with Room Above

**Address:** Fairfield Manor, Hornbury Hill, Minety

1. **Application:** 20/07252/FUL

**Proposal:** Replacement garage

**Address:** Field End, The Crossing, Minety

1. **Application:** 20/07311/FUL

**Proposal:** Replace existing timber shed with new outbuilding

**Address:** Isaacs Cottage, Ashton Road, Minety

1. **Application:** 20/08263/FUL

**Proposal:** Single storey side and rear extensions

**Address:** Robinswood House, Upper Minety

**Applications determined - Refused**

1. **Application**: 20/05504/CLE

**Proposal**: Certificate of lawfulness application for commercial equestrian use (riding arena)

**Address**:  Moor Farm, Ashton Road, Minety

**Undetermined applications:**

1. **Application:** 20/06319/FUL *(Target decision date 21 Sept 2020)*

**Proposal:** New equestrian ‘American barn’, all weather exercise arena and change of use of land for the keeping of horses.

**Address:** Acres Farm, Minety

1. **Application:** 20/07846/OUT *(Target decision date 23 Nov 2020)*

**Proposal:** Erection of up to Four Dwellings with Parking, Gardens and Associated Infrastructure.

**Address:** Land At London Lane, Minety

1. **Application:** 20/08398/LBC *(Target decision date 25 Nov 2020)*

**Proposal:** Convert attached outbuilding to home office: form connecting doorway, alterations

to existing outbuilding doors, insertion of new window and air brick

**Address:** Tellings Farm House, Ashton Road, Minety,

1. **Application:** 20/08854/FUL *(Target decision date 6 Dec 2020)*

**Proposal:** Erection of replacement dwelling

**Address:** Meadow View, The Common, Minety

1. **Application:** 20/09054/FUL *(Target decision date 16 Jan 2021)*

**Proposal:** Erection of Stables, Outdoor Riding Arena, Horse Walker, 2no. Agricultural

Buildings, Farm Office, New Access and Associated Alterations and

Landscaping

**Address:** Swillbrook Farm, Swillbrook, Minety,

1. **Correspondence and administration** 
   1. Website review – Cllr Morrison proposed that the new website should be placed with Netwise uk at an additional cost of c£300, initially, this will breakeven after a couple of year from the previous contract; seconded by Cllr Hilliar, voted in favour, unanimously
   2. Future meetings – NALC continue to recommend virtual meetings, Councillors agreed they would feel more comfortable with virtual meetings in the current climate. The clerk will notify the Village Hall that the booking for the January meeting will not be required.
   3. 20/03528/FUL - Provision of a renewable energy scheme on land at Minety Substation. The applicants had rebutted the Parish Council comments and, following correspondence from the parish council, refused to acknowledge lack of transparency in their actions. The Action Group, which is not attached to the Parish Council, has drafted a letter setting out further objections.
   4. Review of the grass cutting contract, Cllr Morrison proposed to use the contractor N Crocker, seconded Cllr Shephard voted in favour unanimously.
   5. Garage at Upper Minety – Cllr Read will make a further inspection of the “garage” at St Leonards on Parish Council land, if it is considered that the structure was unsafe and should be demolished, then Cllr Morrison agreed to find a suitable contractor for the job and get a quote for the work. The Parish Council will need to consider the future use for the land once cleared.

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1. **Payments to be authorised by the Parish Council**
   1. Clerk’s salary – October – gross £225.50
   2. Zoom subscription £14.39
   3. Bus Shelters 4 weeks £48.00
   4. What3words £24.60
   5. Idverde (Jul – Sept) £109.20

These payments were authorised by the Parish Council

1. **Date of next meeting -** Monthly meeting Tuesday 12 January 2021 to be held virtually

The meeting closed at 8:29pm